

Highlights Of Accomplishment Report

FY 2012



Prepared by:
Corporate Planning and Management Staff

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TRAFFIC DISCIPLINE OFFICE

The Traffic Discipline Office (TDO) administers traffic and transport management in Metro Manila. It is currently composed of eight (8) Traffic Enforcement Districts (northern, eastern, western, and southern, two Quezon City central districts and two special traffic districts – EDSA and Commonwealth). Also under TDO are twenty-one (21) divisions/ units that include those performing traffic engineering, traffic education, traffic adjudication, road emergency functions, bus management & dispatch system implementation, traffic tickets management, towing and impounding, overspeeding enforcement, anti-jaywalking functions, parking discipline operations, personnel monitoring, and traffic assistance thru the MMDA Twitter and Traffic Navigator. The former six (6) traffic Task Forces were streamlined into five (5), while a single Motorcycle “Kidlat” Division was formed in January, 2012 consolidating all Motorcycle Units equipment and personnel for efficiency and economy.

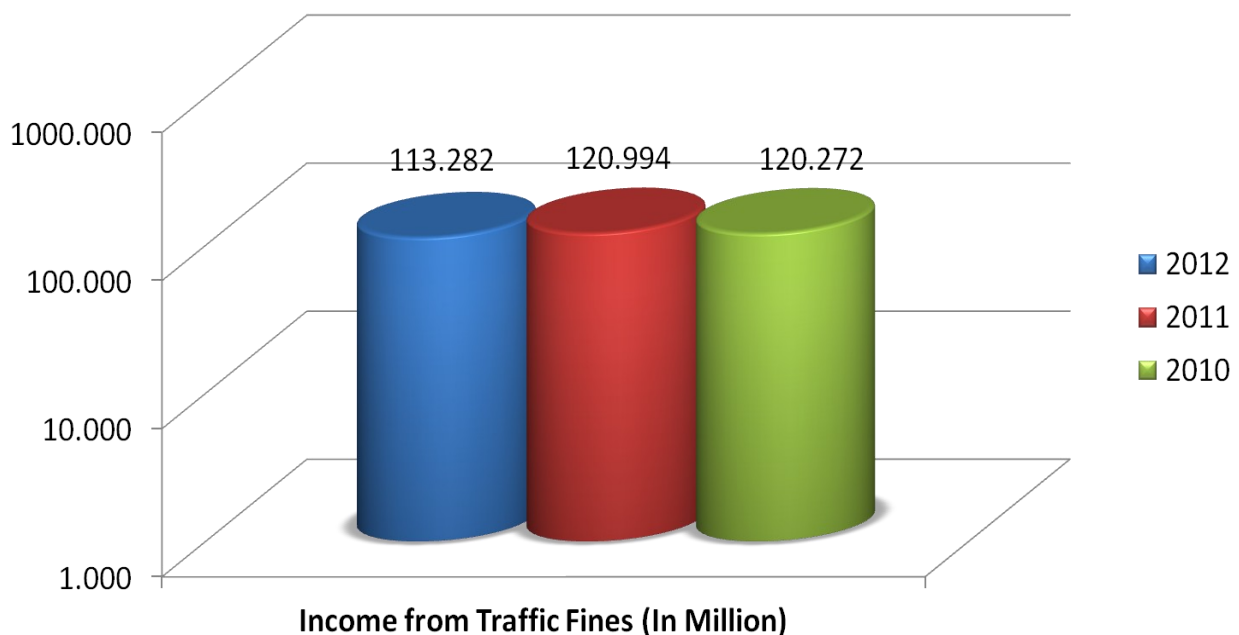
INCOME FROM TRAFFIC FINES



Total revenues from traffic fines for the entire 2012 amounted to P113.282M, broken down as follows:

1 st Quarter	-	P30.654M
2 nd Quarter	-	P28.173M
3 rd Quarter	-	P27.324M
4 th Quarter	-	P27.131M

The 2012 total income is 6.37% less than last year’s figure of P120.994M, and 5.81% less than that of 2010.



TRAFFIC ENFORCEMENT

Traffic Direction and Control; Metro Manila Traffic Ticketing System

On January 26, 2012, a Uniform Ticketing System for Metro Manila was approved by the Metro Manila Council via MMDA Resolution No. 12-02, prescribing the use of a uniform ticket called the Uniform Ordinance Violation Receipt (UOVR) for issue to traffic violators.



Throughout the year, an average of 1,813 Traffic Constables (TCs) were deployed for traffic enforcement activities, of which 1,009 were active UOVR holders, who made a total of 259,017 apprehensions

	2012	2011
Average no. of TCs deployed	1,813	1,722
Ave. no. of active UOVR holders	1,009	1,675
Total no. of apprehensions	259,017	213,578



24/7 Operation

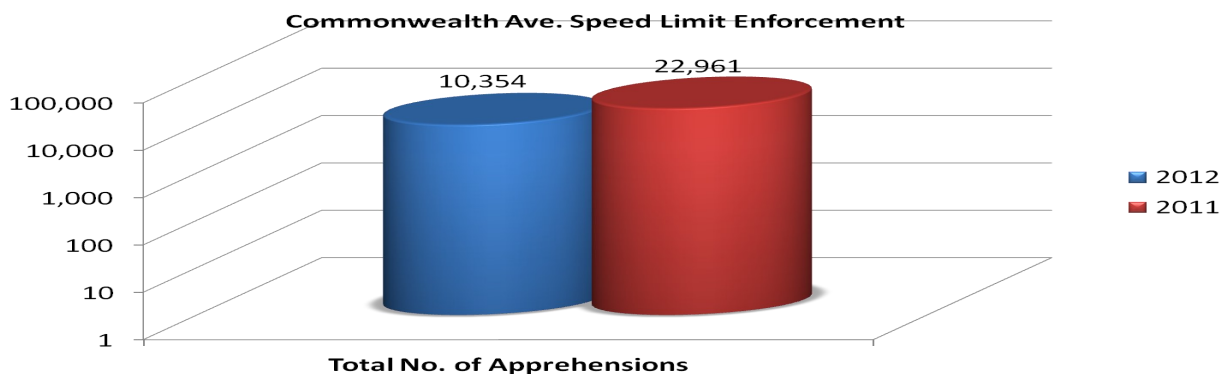
Since the launching of Oplan 24/7 in August, 2010, round-the-clock operations 7 days a week continue to be done to maintain traffic enforcer visibility beyond the usual 6 a.m.-2 p.m. and 2 p.m.-10 p.m. shifts and respond to night-time emergencies. Teams consisting of 120 Traffic Constables, equipped with 10 mobile patrol cars, radio communication facilities and other paraphernalia, were deployed throughout the year in three shifts in the covered critical areas of EDSA-Balintawak to Pasay Ext., Katipunan Ave. to Miriam, Mindanao Ave., Commonwealth Ave., La Salle Greenhills, C-5 Libis/ Ortigas, and Katipunan/ McArthur Highway/ Boni Serrano. Last year, 40 TCs were deployed for this operation in the covered areas of Balintawak-Monumento-Caloocan, Quezon Ave.-Timog, Boni Serrano-Katipunan, Commonwealth, EDSA-Aurora, EDSA-Ayala, EDSA-Shaw Blvd., and Taft-Rotonda.

Commonwealth Ave. Speed Limit Enforcement

To help erase the “killer highway” infamy attached to Commonwealth Ave. in QC, the MMDA started implementing a 60-kph speed limit in this major thoroughfare by virtue of MMDA Regulation No. 11-001 approved January 25, 2011 by the Metro Manila Council. A laser speed gun and speed radar gun strategically placed in the area monitor speed limit and record overspeeding vehicles.



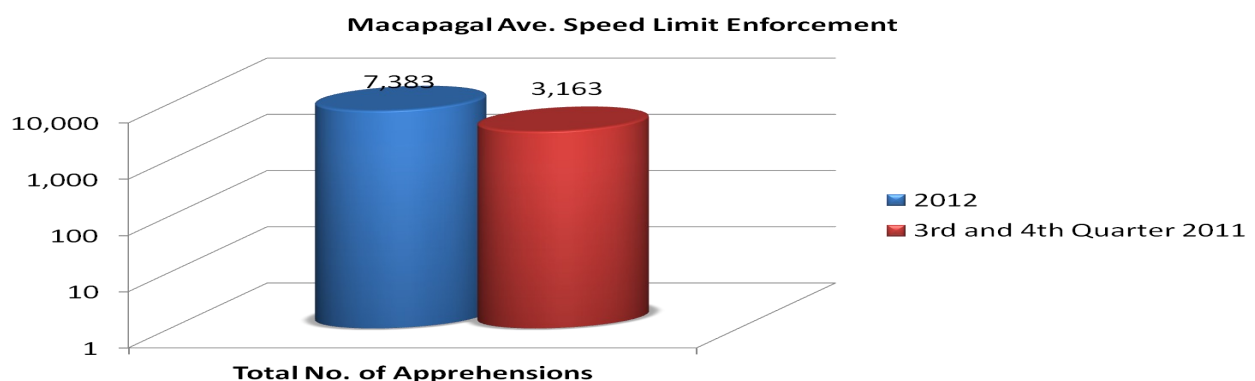
For the entire 2012, a total of 10,354 apprehensions on speed limit in this avenue were recorded. In comparison, 22,961 apprehensions were posted in 2011.



Macapagal Ave. Speed Limit Enforcement

To help curb rampant illegal drag racing and reckless driving being reported along Macapagal Ave., the MMDA likewise started implementing a 60-kph speed limit in this major road with the approval by the Metro Manila Mayors of MMC Resolution No. 11-003 last June 23, 2011.

Throughout 2012, a total of 7,383 apprehensions were made along this avenue, while 3,163 apprehensions were recorded in the 3rd and 4th quarters of 2011.



Bus Management & Dispatch System (BMDS)

An improvement to the former Organized Bus Route (OBR) Project, BMDS was developed, tested and completed during 1st Quarter 2012. It involves the issuance of trip records to the covered 3,471 bus units and the enrollment/ registration of bus drivers through fingerprint scanners. Dispatch of buses is controlled in the 4 major terminals and 10 satellite stations of the project, with one trip record, valid for two weeks, issued per bus unit. Debugging/ enhancement and testing of the BMDS using Biometrics were done throughout the 2nd quarter.



A PUB Drivers' Databank system was developed and completed in the 3rd quarter. Records obtained from 110 letters sent to bus companies were encoded into the system. The databank holds info on all MM bus drivers, for linkage to LTO, NBI, LTFRB and other concerned agencies.

	2012
Total Bus Dispatch recorded for the year	2,269,013
Average Bus Dispatch recorded per day	6,199
No. of Trip Records issued	73,925
Drivers registered thru fingerprint scanners	5,002
Drivers records encoded into the PUB Drivers' Databank	3,465
Letters sent to bus companies	110

For the entire 2012, a total of 1,023 BMDS-related apprehensions were recorded. Last year, apprehensions for OBR-related violations reached 2,111.



E-Tagging for Public Utility Vehicles

This project that will use the RFID (radio frequency identification) technology to identify and monitor public utility vehicles had its soft launch on November 7, 2012. Designed to replace the paint tags under the Vehicle Tagging System, e-Tagging aims mainly to reduce if not eliminate colorum and out-of-line operations and other illegal practices like trip-cutting and obstruction. RFID tags shall be installed on all PUVs authorized by LTFRB for identification.

This project is in accordance with MMDA Resolution No. 12-03, series of 2012.

As of December 2012, tagging process flow and accreditation procedures for RFID providers have been finalized. A PUV Database of Provincial Buses and Jeepneys has also been completed.



Enhanced Bus Segregation System (EBSS)

To decongest Metro Manila's busiest major thoroughfare that is EDSA by regulating the number of buses at bus stops and pursuant to its mandate to implement traffic improvement policies along major roads in Metro Manila, the MMDA issued Memorandum Circular No. 14 on December 17, 2012 implementing the EBSS and designating proper bus stops.

EBSS covers all city buses authorized to ply EDSA. Area of implementation is from Magallanes, Makati City to East Avenue, QC. Under the scheme, city buses are divided into A, B, or C Bus, allowed to load or unload only in the bus stop to which they belong.

"A" buses have to use only the designated "A" bus stops; "B" buses the "B" bus stops; while "C" buses can use both the "A" and "B" bus stops.

As of December, 2012, a total of 2,840 buses have been verified and tagged with "A", "B" or "C" stickers.

In a study conducted by the TDO Traffic Engineering Center (TEC) before and after the EBSS implementation on December 20, 2012, traffic along EDSA improved as shown by the following figures:

BUS A stops only at:		BUS B stops only at:	
Southbound	Northbound	Southbound	Northbound
Ermin Garcia	Ermin Garcia	Kamuning	Baliwag / 5star
Arayat Cubao	Cubao Farmers	Monte de Piedad	Main Ave
VV Soliven	Boni Serrano	Main Ave	Ortigas Ave
Connecticut	SM Megamall	POEA Ortigas	SM Megamall
Shaw Starmall	Shaw Blvd	Pioneer / Boni	Pioneer / Boni
Guadalupe	Guadalupe	Estrella	Estrella
Buendia Ave.	Buendia Ave.	Ayala Ave	Ayala Ave
Mantrade	Magallanes		

Travel Time	Hr.:Min:Sec
Before implementation (July 10, 2012), average travel time recorded – from Magallanes to Timog/ East Ave. (northbound) and from Timog/ East Ave. to Magallanes (southbound) (12.275 km. distance)	0:50:06
After implementation (Dec. 20, 2012), average travel time recorded	
for Bus A/ decrease in travel time	0:33:28/ 16 mins-38 secs (33.20%)
for Bus B/ decrease in travel time	0:35:22/ 14 mins-44 secs (29.41%)
for Bus C/ decrease in travel time	0:41:48/ 8 mins-18 secs (16.57%)
Travel Speed	Kph
Before implementation (July 10, 2012), average travel speed recorded – from Magallanes to Timog/ East Ave. (NB) and from Timog/ East Ave. to Magallanes (SB) (12.275 km. distance)	16.82
After implementation (Dec. 20, 2012), average travel speed recorded	
for Bus A/ increase in travel speed	25.26/ 8.44 (50.18%)
for Bus B/ increase in travel speed	22.39/ 5.57 (33.11%)
for Bus C/ increase in travel speed	19.12/ 2.3 (13.67%)

GPS-based Bus Management System

The TDO BMDS Office has conducted a research and submitted a Technical Study and Implementation Plan for a Bus Management System that will use a GPS (Global Positioning System)-based solution. When eventually in force, this will complement the BMDS using Biometrics and will make for a faster and more effective city buses monitoring and dispatch interval control.



Anti-Illegal Parking Operations

To reduce traffic obstructions and prevent the illegal use of sidewalks and pedestrian lanes as parking areas, eighteen (18) UOVR holders/ members of the Parking Enforcement Team rove around major roads in the metropolis and issue citation tickets to violators whose vehicles are parked beyond the designated sidewalk boundary marker.

For the whole year, 12,494 apprehensions on illegal parking were made. Last year, there were 9,361 apprehensions.

Yellow Lane Rule and Closed-Door Policy Implementation

To eliminate obstructions, improve traffic flow and decrease travel time along EDSA, the Yellow Lane (designated bus and PUJ lanes) Rule and Closed-Door Policy, including the use of loading and unloading bays by PUBs, are strictly implemented along this major thoroughfare.



A total of 8,724 apprehensions were made in 2012 for violations on the Yellow Lane Rule and 4,120 for the Closed-Door Policy.

Last year, there were 22,172 apprehensions for Yellow Lane Rule and 9,716 for Closed-Door Policy.



Anti-Colorum and Out-of-Line Operations

Public utility vehicles without the required LTFRB franchise and those operating outside of their authorized routes contribute to traffic congestion and unduly compete with legal operators in the transport business.

For 2012, a total of 1,768 apprehensions for colorum operation and 1,408 for out-of-line vehicles were made. Last year, there were 1,576 apprehensions for colorum and

1,049 for out-of-line operations.

PUV Tagging

The MMDA required the painting of license plate numbers on the roof, front, back and sides of all registered and franchised PUVs by virtue of MMDA Resolution No. 11-02, series of 2011, as amended. This is to enable MMDA CCTV cameras on the road to capture the license plate numbers of PUVs plying major and secondary metro roads involved in traffic violations and accidents and facilitate their apprehension and identification.



From January to September, 2012, a total of 182 violations were sighted. As of October, 2012, all city buses have complied 100% with the roof tagging.

Last year, a total of 220 violations were monitored since the start of the project's implementation on August 22, 2011. Initially, city buses were covered; AUVs were included effective December 12, 2011.



Operation of the "One-Stop-Shop" TVR Redemption Facility

The TVR Redemption Lounge along Orense St. across the MMDA Main Bldg. operates from 8 a.m. to 5 p.m., Mondays thru Saturdays. Aside from traffic ticket redemption, the facility also receives and processes applications for traffic clearances and release of impounded vehicles and redemption of confiscated items.

For 2012, the Redemption Facility accomplished the following:

Traffic clearance applications processed	85,258
Traffic clearances released	79,487
Applications received for release of impounded vehicles	1,858
Impounded vehicles released after penalty payment	1,714
Payments downloaded from bank and uploaded to MRRES database	79,932
Confiscated drivers licenses received	7,036
Confiscated license plates received	2,717

Last year, a total of 116,270 MMDA clearances were issued to drivers with pending application for renewal of license at the LTO; another 1,224 MMDA clearances were released to those with reconsidered citations at the Traffic Adjudication Committee; 1,764 were issued for the release of impounded vehicles; and 9,213 drivers' licenses and vehicle plates were released after payment of penalty.

Road Emergency Operations (Emergency Response and Roadside Clearing)

Four teams (the Alpha, Bravo, Charlie and Delta Groups) from the TDO Road Emergency Group (REG), consisting of a total of 260 medical and rescue personnel, rotated and operated round the clock in 2012 with the aid of 11 ambulances, 1 rescue van, 6 tow trucks, 3 forklifts, heavy equipment operators, and hand-held radios to respond to emergencies along EDSA and other major thoroughfares in Metro Manila. There are 11 road emergency stations being maintained in strategic locations in the metropolis.



For 2012, the TDO-REG accomplished the following:

No. of accident victims assisted/ endorsed to hospitals for further treatment	2,160/ 1,530
No. of accident areas responded to/ cleared within the 15 mins. maximum allotted time	2,500/ 1,407
No. of stalled vehicles towed or assisted/ cleared within the 15 mins. maximum allotted time	1,905/ 1,336

From January to December, 2011, the REG teams brought 887 accident victims to hospitals, gave first-aid treatment to 1,185 accident victims, assisted 1,603 victims of minor accidents; cleared 1,046 cases of accidents and stalled vehicles within the 15 minutes allotted time; towed 3,217 stalled vehicles, and assisted/ brought to emergency bays 2,358 vehicles.

The teams also assisted and gave first-aid treatment to 107 walk-in patients; transported, by request, 115 patients to hospitals; contained and swilled out 26 oil spills; cleared 45 areas of aerial obstruction (tree-pruning); and realigned dislocated concrete and plastic barriers in 67 locations.



Motorcycle Accident
Emergency Assistance



PUV Accident
Emergency Assistance



BUS Accident
Emergency Assistance

TDO Task Forces

As of December, 2012, five special task forces continue to operate under the TDO to augment traffic enforcement operations:

Task Force Illegal Terminal focuses on the removal of illegal PUV terminals along major thoroughfares as a traffic decongestion measure;



Task Force Kaayusan is charged with providing rapid deployment response and other similar activities deemed urgent and essential within Metro Manila.

Task Force Landas is tasked to manage traffic along roads in the vicinity of Malacañang.



Task Force Takipsilim is basically tasked to manage traffic along EDSA from 6 p.m. to 2 a.m.

Task Force Zero's principal task is to go after colorum and out-of-line violators, in addition to traffic direction and control.

Continuing Implementation of the Unified Vehicular Volume Reduction Program (UVVRP)

The UVVRP bans all public and private motor vehicles from national, city and municipal roads in Metro Manila from 7 a.m. to 7 p.m. on corresponding weekdays depending on the last digit of the vehicle plate number, except on Saturdays, Sundays and official public holidays. Vehicle plates ending in 1 and 2 are banned on Mondays, 3 and 4 on Tuesdays, 5 and 6 on Wednesdays, 7 and 8 on Thursdays, and 9 and 0 on Fridays. Private vehicles are allowed on the roads during the window hours from 10 a.m. to 3 p.m. but PUVs are not.

For 2012, apprehensions on UVVRP violations totaled 16,770. In 2011, the total was 15,639.



Monitoring of Field Personnel

To maintain integrity among the ranks and ensure full compliance with all administrative regulations, 32 members of the TDO Personnel Inspection & Monitoring Group (PIMG) regularly conducted monitoring and surveillance of field traffic personnel during 2012.

Their operations resulted in the conduct of a total of 302,119 spot inspections and issuance of 3,483 Deficiency Report Slips.

In 2011, a total of 3,238 summonses were issued to errant traffic personnel. Out of this figure, 174 cases were forwarded to the TDO Complaints Unit for further investigation.

TRAFFIC ENGINEERING

Development of Bike Lanes

As a measure to promote public health and help in the overall effort to combat climate change, the MMDA launched its Bike Lanes Project in 4 locations during the 3rd and last quarters of 2012, with the view to eventually integrating transit facilities with the general road transport system to attain greater mobility and efficiency.



Along EDSA from LUL of EDSA-Magallanes to LUL of EDSA-Ayala

First to be completed was the 3-km. bike lane from Remedios Circle to Roxas Blvd., which was formally launched on November 15, 2012. The three others are the 6-km. Marcos Highway bike lane traversing Marikina and Pasig Cities; the 2.92-km. bike lane along Commonwealth Ave., QC; and the 1-km. bike lane along EDSA from Magallanes to Ayala.

Fifty-nine (59) traffic road signs were installed and 139 linear meters of pavement markings were painted along the Roxas Blvd. Bike Lane during the last quarter of the year.

Ninety-four (94) road signs were installed while 125.2 linear meters of pavement markings were applied along the Marcos Highway Bike Lane.

At the Commonwealth Ave. Bike Lane, 68 road signs were installed and 54 linear meters of pavement markings were applied.



From Litex to Doña Carmen (along Median Island and East Side)

Development of Commonwealth Ave.

Realignment of the median Island from Litex to Doña Carmen was completed during the 1st quarter of 2012.

Commonwealth Ave. now consists of a total of 18 lanes, from a former width of only 8 lanes, on both sides, since road widening efforts began in the area in 2005.

Road widening in 2011 in this avenue was completed in the following portions: (1) from Zuzuregui St. to Don Antonio Drive (South Bound); (2) Bicol-Leyte to Doña Carmen (West Side); and (3) from Philcoa to Batasan (East Side, West Side, and Center Island). Drainage improvement projects were also finished in the first two portions, while geometric improvements (construction of drainage, curb and gutter, sidewalk, loading and unloading bays, U-turn slots) were done in the latter portion.

Design and Construction of Pedestrian Footbridges

As of December, 2012, the MMDA has built a total of 77 footbridges throughout Metro Manila that provide safe walkways for some 2.8 million pedestrians daily and promote faster traffic flow.

Twelve (12) footbridges were completed, with one (1) 70% done as of year-end. These are located in the following areas: (1) near the Hall of Justice along National Highway, Rizal St., Bgy. Tunasan, Muntinlupa City; (2) along Andrews Ave.-R. Higgins St., Pasay City; (3) along Samson Road, Caloocan City; (4) Camarin/ Zabarte, Caloocan City; (5) along EDSA-Boni Serrano, Caloocan City; (6) in front of Starmall, Alabang-Zapote Road, Muntinlupa City; (7) along McArthur Highway, Calle Uno/ Market Road, Caloocan City; (8) in front of DFA, transferred to Roxas Blvd., Baclaran, Pasay City; (9) along Quirino Highway-Mindanao Avenue, QC; (10) Ortigas Ave.-Club Filipino, San Juan City (relocated from Quezon Ave.-Araneta Ave., QC); (11) along National Highway-Rizal St., Muntinlupa City; (12) Quezon Ave.-D. Tuazon, QC; (13) NAIA School/ Flyover, Pasay City (70% done).



Near the Hall of Justice along National Highway, Rizal St., Brgy. Tunasan, Muntinlupa City

During the 3rd quarter of the year, twelve (12) footbridges were repaired.

In 2011, four (4) footbridges were finished: (1) AMA/ South Superhighway, Makati City; (2) Roxas Blvd./ US Embassy, Manila; (3) Jose Abad Santos/ C.M. Recto Ave., Manila; and (4) MICT Road Parola, Tondo, Manila.



Quirino Highway/Mindanao Ave. Intersection, Quezon City

Construction of Rotunda

One (1) rotunda, located at Quirino Highway/ Mindanao Ave. Intersection, QC, was finished in 2012. Three (3) were finished in 2011: (1) Quirino Ave.-Harrison St.-Taft Ave. Ext.; (2) Roxas Blvd. Service Road-Baclaran Church; and (3) Ayala Heights, Tandang Sora, QC.

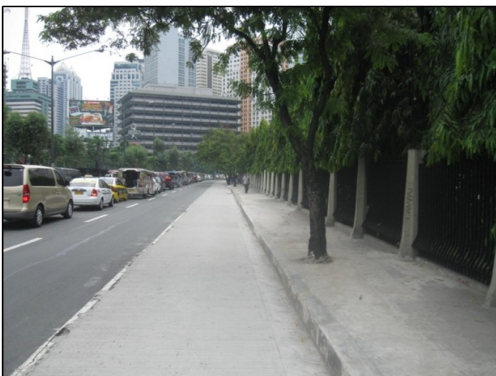
Improvement of Underpass Perimeter Wall

Application of tile works on the perimeter walls of the following underpasses was finished in 2012: (1) Lagusnilad Underpass, Manila; (2) Quezon Blvd. Underpass, QC; (3) Ayala Ave. Underpass, Makati City; (4) Batasan Underpass, QC; (5) Boni Underpass, Mandaluyong City; (6) Aurora Blvd. Underpass, Cubao, QC (Phase II); (7) Shaw Blvd. Underpass (North Bound), Mandaluyong City (Phase II); and (8) Shaw Blvd. Underpass (South Bound), Mandaluyong City (Phase II).



Lagusnilad, Manila City

In 2011, improvement works were finished in the following underpass locations: (1) Shaw Blvd., Mandaluyong City; (2) P. Tuazon, Cubao, Quezon City; and (3) Aurora Blvd., Cubao, QC.



Along Ortigas Ave. from Lanuza to Meralco
(both direction), Pasig City

Road Widening

Road widening in both directions of Ortigas Ave. from Lanuza to Meralco was finished during the 3rd quarter of 2012.

Construction of Road Safety Community Park

Construction of the Children's Road Safety Park at *Paraíso ng Batang Maynila* along M. Adriatico-Pres. Quirino Ave., Manila was completed during the 4th quarter of 2012.

A total of 133 traffic road signs were installed and 1,940.5 linear meters and 64.25 square meters of pavement markings were painted in the area.



Paraíso ng Batang Maynila at M. Adriatico
St. corner Pres. Quirino Ave., Manila City

In-House Construction Activities	No. of Locations
Civil works finished (removal of median island, closure of U-turn slot, construction of ramp, construction of curb, etc.)	28
Painting works done (repair and repainting of curbs and concrete barriers with black and yellow, repainting of U-turn slot, repainting of footbridge, repainting of waiting sheds, etc.)	26



Application of Thermoplastic Pavement Markings

Application of thermoplastic pavement markings (in-house implementation) for road maintenance was finished in a total of 201 locations throughout Metro Manila in 2012; in 2011, 174 locations.

In addition, application of thermoplastic pavement markings for the Motorcycle Lane project was completed along EDSA from Monumento to SM Mall of Asia and vice versa via contract implementation from February 7-20, 2012.

Traffic Signal Operation & Maintenance

Throughout 2012, following are the highlights of accomplishments for traffic signal operation and maintenance of an average of 441 signalized intersections, with comparative data for an average of 450 signalized intersections in 2011:



	No. of Intersections	
	2012	2011
Signalization of new intersections	5	4
Installation of traffic signal LED retrofit	319	7
Adjustment of timing parameter & observation of traffic signal lights	317	613
Check & repair of defective communication lines & equipment	258	750
Repair of defective local controller & resetting of logic system	373	494
Check & repair of traffic signal facilities	317	411
Replacement of busted bulbs & resetting of lamp fault (1,332 75-W bulbs & 1,468 100-W bulbs for 2012/ 3,273 75-W bulbs & 1,752 100-W bulbs for 2011)	870	1,784
Realignment of traffic signal & pedestrian lanterns	32	35



Fabrication & Manufacturing of Traffic Road Signs/ Facilities

Following is a comparative chart of 2012 and 2011 accomplishments of the TEC Traffic Engineering Division on their production and maintenance of traffic road signs and other traffic facilities:

	2012	2011
Fabricated	13,137	11,137
Manufactured	15,963	10,514
Printed	2,945	-
Installed	10,391	11,090
Re-cleaned	55,122	44,206
Repaired/ Re-aligned	1,838	2,223
Removed	4,378	2,558
Painted/ Repainted	14,870	3,794

In addition, 175 pcs. of *Motorsiklo* road signs were fabricated and installed during the first quarter of 2012 as a special project.

Other special projects were:

- Ninety (90) traffic road signs installed along R-10, Manila during 2nd Quarter 2012;
- 593 "NO JAYWALKING" signs installed in different areas during the 2nd and 3rd quarters of the year;
- 157 Plastic Checkered Drum Crash Barriers with Danger Sign installed during 3rd Quarter 2012;
- 428 rubber bollards installed during 1st & 2nd Quarters 2012; and
- 53 solar-powered blinker lights installed during 1st Quarter 2012.

TRAFFIC EDUCATION

The TDO Traffic Education Division (TED) manages the MMDA Traffic Academy located along Ramon Magsaysay Blvd., Sta. Mesa, Manila, where various traffic education seminars are held. Established in 2004 by virtue of MMC Resolution No. 04-07, the Traffic Academy serves to professionalize traffic management and enforcement, improve traffic enforcer competence, and educate drivers on traffic rules and regulations.



During 2012, the TED conducted the following seminars:

Type of Seminar	No. of Participants
Seminar for Delinquent Drivers (those with 3 unpaid violations and with spot report)	15,798
Road Safety Seminar for Drivers	226
Orientation Seminar on Traffic Management	272 company drivers 344 MMDA TCs & Deputized Enforcers
Seminar on Traffic Management & Reorientation on Policy for UOVR Issuance	640 MMDA TCs & Deputized Enforcers
Seminar on Traffic Direction & Control	69 MMDA TCs

For 2011, TED conducted 14 seminars on traffic management, TVR issuance policy and spiritual edification for 424 traffic enforcers; 154 seminars on road rules and safety for 5,658 delinquent drivers; and 11 traffic management seminars for 295 aspiring deputized agents.

OTHER TRAFFIC IMPROVEMENT-RELATED/ SPECIAL PROJECTS/ ACTIVITIES



Metro Manila Traffic Navigator

To guide motorists and the public towards a safer and faster travel to their destinations, the MMDA continues to provide real-time traffic and other road-related reports, conditions and updates in nine (9) major thoroughfares in Metro Manila thru its Traffic Navigator project.

The major roads covered are EDSA, C-5, South Luzon Expressway, North Luzon Expressway, Roxas Blvd., Quezon Ave., España, Commonwealth Ave., and Katipunan Ave.

A 7-man Navigator Team operates in three (3) shifts 24 hours a day. They encode data into the system through the web-interface provided by TV5. They are assisted by Metrobase personnel and field traffic personnel assigned in the covered areas, who provide accurate traffic reports every

15 minutes.

The Traffic Navigator began with a MOA signed with TV5 on May 30, 2011.

Cellphones with browsers can access the Traffic Navigator at <http://mmda.gov.ph/navigator>.

MMDA Twitter Service

Through the official Twitter account @MMDA, motorists and the general public may continue to send their views, comments and complaints and receive quick responses to queries on traffic, flood and other urban concerns.

As of December, 2012, @MMDA already has over 460,000 followers.

As of December last year, there were 164,821 followers, or an increase of 295,179 (179%).



Search for the “Traffic Enforcer (Constable) of the Week/ Month”

To give due recognition to traffic personnel with exemplary performance, the MMDA initiated the Search in July, 2010.

One hundred sixty-four (164) Traffic Constables were recommended to be awarded Certificates of Recognition during 2012.

For the year 2011, thirty-three (33) were recommended.

The Search became part of the agency’s Cash Reward & Incentive Program (CRIP) for traffic inspectors and constables when the latter was promulgated effective January 1, 2012, with the word “Enforcer” changed to “Constable” for consistency.

Implementation of Christmas Lanes

Alternate traffic routes called Christmas Lanes were identified and provided for private vehicles and motorists at the onset of the Christmas season to avoid the typical traffic bottlenecks in the vicinity of shopping malls along EDSA.

Per survey conducted by the TDO Traffic Engineering Center (TEC), below is a comparison of travel time and speed in two identified alternate routes, before and after the implementation of the Lanes on December 11, 2012, which resulted in vehicular volume reduction and consequently, traffic improvement, along EDSA:



	Route 1 (Greenhills-Rockwell) (6.085 km. distance)	Route 2 (SM North-Greenhills) (10.711 km. distance)
Travel Time	Hr.:Min:Sec	
Before implementation (Dec. 10, 2012)	0.23.14	0:25:10
After implementation (Dec. 13, 2012)	0:23:57 (43 secs increase) (3.08%)	0:35:01 (9 mins-51 secs increase) (39.14%)
Travel Speed	Kph	
Before implementation	15.71	25.54
After implementation	15.24 (0.47 decrease) (2.99%)	18.35 (7.19 decrease) (28.15%)

In a report to the Chairman dated December 21, 2012 by TEC Director III Neomie T. Recio, traffic along EDSA greatly improved with the combined implementation of the Christmas Lanes, Enhanced Bus Segregation System and modified truck ban.

During last year's Christmas Lane implementation from November 11, 2010 to February 17, 2011, travel time was reduced by almost 16% and travel speed increased by more than 24% from an average of 29 km. per hour to 36.09 km. per hour along the 24-km. stretch of EDSA after the implementation of Christmas Lanes, together with UVVRP implementation on PUBs.

Modified Truck Ban Implementation along EDSA

To further help ease traffic along EDSA during Christmas season 2012, cargo trucks and heavy vehicles were banned from traveling at anytime along this major thoroughfare from Magallanes, Makati City to North Avenue (Trinoma), QC from Monday to Sunday from December 7 up to January 6, 2013.

This is pursuant to the provisions of Resolution No. 01, Series of 2012 of the Special Traffic Committee of the Metro Manila Council enacted on December 3, 2012.



Oplan Kaluluwa

For 2012, this All Saints' Day operation took effect from the afternoon of October 25 to the morning of November 5.

A total of 2,378 personnel from different units of the TDO with assistance from the MMDA Metro Base and Sidewalk Clearing Operations Group (SCOG) were deployed to control, direct and monitor traffic and assist the public in the vicinity of cemeteries and bus terminals. Public Assistance Centers with tents and ambulances were set up by the TDO REG in

the 4 major cemeteries.

A total of 104 "Oplan Kaluluwa" directional signs and 10 tarpaulins were installed by the TDO-TEC.

Cash Reward & Incentive Program (CRIP)

This incentive program for traffic inspectors and constables became effective starting January 1, 2012 to recognize exemplary performance and promote efficiency and productivity among the field traffic enforcement ranks.

Rewards consist of the following:

Category/ Code	Medal Equivalent	Cash Reward
Idea-Type Contribution (C-1)	Chairman's Medal for Order of Merit -Gold Medal -Ribbon (light blue with 3 gold stars) (To be given only to a three-time awardee within a year)	P10,000.- (one-time)
Performance- Based (C-2)	Chairman's Medal for Outstanding Meritorious Service -Silver Medal -Ribbon (red, white & blue with 2 stars) (For heroic act – to be given only to a three-time awardee within a year. For outstanding performance – to be given to a two-time awardee within a year.	50% of monthly salary
Work Attitude/ Discipline (C-3)	Chairman's Medal for Meritorious Service -Bronze Medal -Ribbon (blue and green with 1 star) (To be given only to a three-time awardee within a year)	20% of monthly salary

In addition, three-time awardees on regular employment status shall be given a one-step Salary Increment, and traffic constables who perform heroic acts shall be given spot promotions.

FLOOD CONTROL AND SEWERAGE MANAGEMENT OFFICE

Flood Control and Sewerage Management Office (FCSMO) projects were undertaken by administration and by contract. They are also responsible for the regular operations and maintenance of Pumping Stations, Floodgates and other Flood Control facilities.

For the year 2012, regular maintenance activities includes declogging of drainage laterals of which 460,003 linear meters has been completed, dredging of open waterways with 161,127 linear meters accomplished and desilting of drainage mains in which 10,383 linear meters were done. The office has likewise fabricated and installed 282 manhole covers and 131 units of steel gratings of the drainage system. Declogging, desilting and dredging of esteros and drainage systems increase the conveyance capacity of floodwater and tremendously improve the subsidence rate of floodwater.



Dredging Works



Declogging of Drainage Laterals



Cleaning of Manholes



Hauling and Disposal of Garbage

	2011 (linear meters)	2012 (linear meters)
Declogging of Drainage Laterals	370,857	460,003
Dredging of Open Waterways	137,195	161,127
Desilting of Drainage Mains	13,717	10,383

	2011 (Number of Units)	2012 (Number of Units)
Fabrication/ Installation of Manhole Covers	213	282
Installation of Steel Gratings	47	131

49 Pumping Stations are being maintained and operated efficiently by the Pumping Stations and Floodgates Operation Division of FCSMO. For the year 2012, these pumping stations have pumped out a total of 405,377M cubic meters of floodwater from esteros to Pasig River and Manila Bay based on rated pump capacity of each station. A total of 13,823M cubic meters of garbage were also collected at pumping station trash screens during pump operations.

The Equipment Management Division of FCSMO is responsible for the mobilization, repairs/ maintenance and operations (including declogging, dewatering, clean-up, community service, special and emergency operations, etc.) of various kinds of light and heavy equipment used by FCSMO.

For CY 2012, priority flood control infrastructure and special projects were done by the FCSMO. These include drainage improvements, repair/ rehabilitation of estero walls, dredging/ desilting of open waterways, construction of gravity walls, lined canals, riprapping, etc. in different locations of Metro Manila. Some of these projects were done by contractors under the supervision of FCSMO. Completed projects for the year are the following:

Program/ Projects/ Activities	Location
<ul style="list-style-type: none"> Proposed rehabilitation/ riprapping/ dredging/ desilting/ deepening of Estero Tripa de Gallina, Brgy. Palanan, District I, Makati-Pateros River (Phase VI & VII), Comembo Proposed dredging/ desilting of PNR Open Canal, Brgy. San Antonio, District I Proposed dredging/ deepening/ widening & repair/ construction of riprap along Maricaban Creek (from South Superhighway to Retarding Pond) 	Makati City
<ul style="list-style-type: none"> Proposed repair/ rehabilitation of riprap & construction of covered lined canal & drainage system along Bayanan & Summit Circle Subd., Bayanan Proposed riprapping of river including improvement/ rehabilitation of drainage system, Purok I, Cupang Proposed construction/ rehabilitation of Flood Control Project at Brgy. Tunasan 	Muntinlupa City
<ul style="list-style-type: none"> Proposed drainage improvement along Pearl St., Dava Village, Brgy. San Miguel & along Balesser St., Brgy. Signal Proposed riprap along Hagonoy River, Brgy. Hagonoy Proposed drainage improvement along Block 18, Phase 2, Brgy. Pinagsama 	Taguig City

<ul style="list-style-type: none"> Proposed construction of pump house/ sump pit & installation of pumps/ generator set w/ control panel & appurtenances (including testing & commissioning) along EDSA (Aurora Blvd. & P. Tuazon Underpasses) Proposed dredging of Makiling Creek (Tributary of Valencia Creek), District IV Proposed dredging along San Francisco River, District I Proposed riprapping & dredging along Mariblo Creek, District I Proposed drainage improvement along Arayat St., Nagkaisang Nayon, District II Proposed construction of drainage system along Riosa St., Zytex Riosa Subd., Brgy. Pasong Tamo, District II Proposed additional reinforced concrete manholes with cover along 15th Ave., Liberty to P. Tuazon Blvd., District III Proposed drainage improvement along Matulungin St., Brgy. Central, District IV Proposed drainage improvement along Sto. Tomas Extension & vicinity, Brgy. Dona Aurora, District IV Proposed drainage improvement along Scout Ojeda St., Brgy., Obrero, District IV Proposed drainage improvement along Mother Ignacia St., Brgy. South Triangle & along Tomas Morato Ave., District IV 	Quezon City
<ul style="list-style-type: none"> Proposed restoration of damaged riprap along Usiw Creek, Brgy. Concepcion Uno Proposed drainage improvement along Honda St., & vicinity, Brgy. Malanday, District I Proposed drainage improvement along Road III & Road V, Dona Petra, Brgy. Tumana, District II 	Marikina City
<ul style="list-style-type: none"> Proposed desilting along Fugoso Drainage Main, Sta. Cruz Proposed improvement/ desilting along Visayan Drainage Main, Sampaloc Proposed dredging along Estero de Sampaloc, District IV, Sampaloc Proposed drainage improvement & maintenance along Estrada St. & its vicinity, Sta. Ana Proposed concreting inside Pandacan Station premises 	Manila
<ul style="list-style-type: none"> Proposed drainage improvement along P. Cruz St., Brgy. San Jose & Brgy. Zaniga Dredging of various creeks 	Mandaluyong City
<ul style="list-style-type: none"> Proposed improvement/ construction of drainage system along North Bay Blvd. Proposed drainage system improvement along North Bay Blvd., (Vifel-2 & Agora left side) & C-3 Road 	Navotas City

<ul style="list-style-type: none"> Proposed improvement/ construction of drainage system along Dagat -Dagatan Ave., Longos 	Malabon City
<ul style="list-style-type: none"> Proposed drainage improvement & construction at Brgy. 173, Lower NPC, Camarin, District I Declogging of drainage laterals at Brgys. 5, 6, 7, 8, 9, 10, 12, 14, 16, 53, 54, 55, 57, 58, 60 & 61, District I Proposed declogging of drainage laterals at Brgys. 103, 104, 111, 112, 115 & Casili Creek, District II 	Caloocan City
<ul style="list-style-type: none"> Proposed drainage improvement along Masagana St., Brgy. Sta. Ana 	Pateros
<ul style="list-style-type: none"> Proposed drainage improvement along at De Lupio St., Fortune I, Gen. T. De Leon, District II 	Valenzuela City
<ul style="list-style-type: none"> Proposed rehabilitation of riprap wall & desilting of Tuntong Creek, Manuyo I Proposed improvement/ riprapping of Marulas Creek, Manuyo II Proposed drainage improvement at Mapayapa Village & rehabilitation of slope protection at Balihatar Creek, Casimiro Subdivision 	Las Piñas City
<ul style="list-style-type: none"> Proposed construction of riprap/ desilting of Sapang Buwaya Creek, Green Heights Subdivision, Brgy. San Isidro, District I Proposed riprap wall/ desilting of Sun Valley Creek Tributary (Intermittent), Brgy. Sun Valley, District II Proposed riprapping/ desilting of Sapang Buwaya Creek, Fortunata Village, Brgy. San Isidro, District II 	Parañaque City

Other on-going projects of FCSMO are the following:

Program/ Projects/ Activities	Status of Completion
<ul style="list-style-type: none"> Proposed RCBC along Mojica and Don Bosco Street, Makati City Phase I, II and III 	On-going
<ul style="list-style-type: none"> Proposed dredging/ deepening/ widening and bank improvement along Talayan Creek and San Juan River (E. Rodriguez to Del Monte Ave,) Quizon City 	54%
<ul style="list-style-type: none"> Proposed rehabilitation of drainage system along Quirino Ave. (Real St. near Naga Road), Las Pinas City 	For bidding
<ul style="list-style-type: none"> Proposed declogging of drainage laterals at Brgys. 86, 87, 88, 89, 90 & 91, District II, Caloocan City 	For approval of Approved Budget for the Contract (ABC)
<ul style="list-style-type: none"> Proposed construction of riprap and desilting of Coastal Creek, Brgy. Don Galo, Paranaque City 	75%
<ul style="list-style-type: none"> Drainage improvement along Angel Santos St., Brgy. Tumana, Marikina City 	For bidding
<ul style="list-style-type: none"> Proposed dredging of Marikina River from Rosario Weir to Marcos Highway Bridge 	Bidded as of

• Proposed rehabilitation of Relief Pumping Station at H. Lopez Blvd., Balut, Tondo, Manila	For approval of ABC
• Proposed riprapping/ dredging of Antipolo Creek, Tondo, Manila (Phase I)	79%
• Proposed drainage improvement and maintenance of Brgy. 590 & 591 and vicinity, Sta. Mesa, Manila	For approval of ABC
• Proposed drainage improvement and concreting at Castelo Ville, Brgy. Bagbag, District II, Quezon City	10%
• Proposed riprapping along Sapang Liwanag Creek, Brgy. San Miguel, Pasig City	42%
• Proposed drainage improvement along P. Cruz St., Brgy. San Jose, Mandaluyong City	For approval of ABC
• Proposed drainage improvement along Katubusan St., Brgy. Rivera, San Juan City	For approval of ABC
• Proposed Pumping Station and Drainage Improvement at Brgy. Balong Bato, San Juan City	70%
• Proposed Pumping Station and Drainage Improvement at Brgy. Salapan, San Juan City	18%
• Proposed Pumping Station at Brgy. Rivera, San Juan City	25%
• Proposed drainage system improvement along North Bay Blvd. and C-3 Road, Navotas City	24%
• Proposed drainage improvement, riprapping and dredging at Silangan NPC, Brgy. 167 Llano, Cadena de Amor St., Brgy. 174 and 178, Camarin, Caloocan City	49%
• Proposed repair and rehabilitation of the drainage system at Brgy. Malinta, Valenzuela City	40%
• Proposed raising of flood control wall along Veinte Reales Creek, District I, Valenzuela City	For approval
• Proposed drainage improvement along Buendia Ave./ Pasong Tamo (SSH-Estero Tripa de Gallina/ Arnaiz Ave. –PDIC) and dredging/ deepening to designed elevation of Estero Tripa de Gallina (Brgy. Bangkal-Brgy. San Isidro), Makati City	For approval of ABC
• Proposed dredging/ desilting to the designed elevation of Estero de Sto. Nino at Brgy. 145, Pasay City	For approval of ABC
• Proposed rehabilitation of riprap wall and desilting of talon Creek, Talon V, Las Pinas City	78%
• Proposed construction/ improvement/ rehabilitation of drainage system at Summitville, Brgy. Putatan, Muntinlupa City	63%
• Construction/ rehabilitation of flood control system at Arandia and Rodriguez, Brgy. Tunasan, Muntinlupa City	52%

SOLID WASTE MANAGEMENT OFFICE

Solid waste management is one of the major mandates of MMDA in the pursuit of a clean and orderly Metro Manila and directly charged with this task is the Solid Waste Management Office (SWMO).



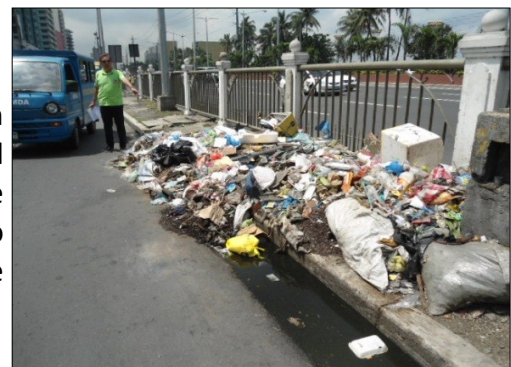
Collecting trash door-to-door
in Quezon City.

Door-to-Door Garbage Collection System

For the year 2012, the SWMO continually assessed the compliance of the 17 Metro Manila LGUs with the Door-to-Door (D2D) Garbage Collection System, in which 90% of the 1,705 barangays are implementing the scheme. For 2012, compliance rate remains the same as that of year 2011. The D2D system requires residents to segregate recyclable and non-recyclable trash and take their garbage out only at the appointed time of collection wherein LGU garbage collectors pick-up the same door-to-door.

Monitoring of Level of Cleanliness

The office has conducted a total of 198 days of inspection of garbage in major roads, investors' corridors and national roads in Metro Manila. A total of 1,055 garbage piles were observed/ sighted and 233 letters were sent to the concerned LGUs for information and appropriate action.



	2012	2011
No. of Days of Inspection	198	179
Total Garbage Piles Observed	1,055	839
No. of Letters Sent to LGUs	233	261



Garbage trucks on queue at the Rizal Provincial Sanitary Lanfill.

As a regular activity, the office documents the volume of wastes received at three (3) disposal facilities namely the Rizal Provincial Sanitary Landfill, Quezon City and Navotas Landfills. For the year 2012, the actual volume of garbage/ waste disposed was 9,145,203.40 cubic meters. The SWMO also regularly maintains the operations of these disposal facilities as well as the closed disposal facilities which include housekeeping tasks, grass-cutting activities, equipment inventories and operation of leachate treatment plant at San Mateo Landfill. 38 site visits were also conducted in different SWM facilities for their monitoring and

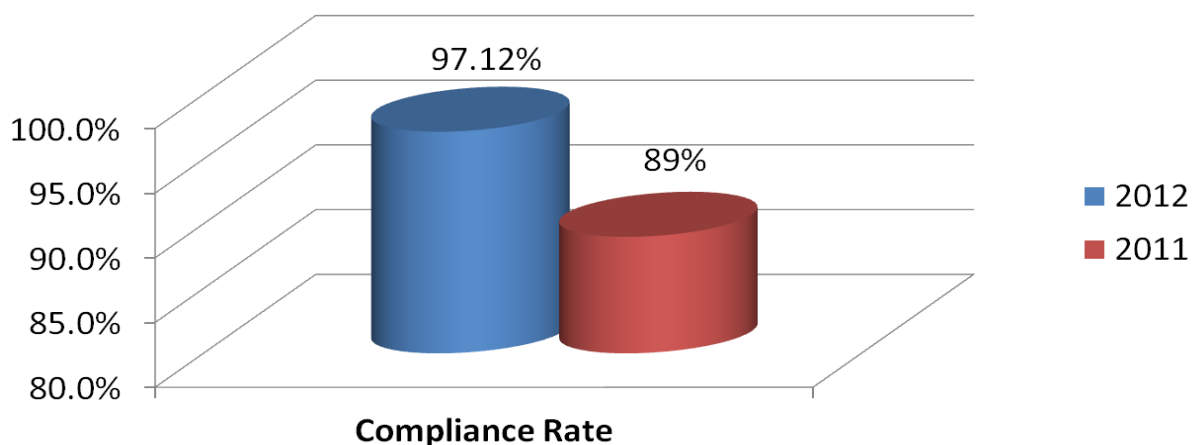
	2012	2011
Actual Volume of Garbage/ Waste Disposed (cu. m.)	9,145,203.40	9,410,990.85

The office likewise inspects garbage trucks prior to issuance of Permit to Dump based on their roadworthiness and compliance with required paraphernalia and truck criteria. The total number of garbage trucks accredited for the year is 1,371.

For the implementation of RA 9003 or the Ecological Solid Waste Management Act, SWMO has convened four (4) Metro Manila Solid Waste Management Board and Council Meetings and four (4) Metro Manila Solid Waste Management Board – Technical Working Group (MMSWMB-TWG) consultative meetings with LGUs. Eleven (11) LGUs have prepared and updated their 10-year Solid Waste Management Plan. The office also conducted continuing assessment of the LGU's compliance with the provisions of RA 9003 with 1,656 out of 1,705 barangays or 97.12% has constituted their Barangay SWM Committees. An increase of 8.12% from the previous year's 89% compliance rate.



Seminar/workshop on RA 9003



The Over-all Waste Diversion Rate of the 17 LGUs stil remains at 41% for the year 2012. On the practice of segregation/ separate collection scheme, 1,057 out of 1,705 barangays are implementing the same with a 62% compliance rate. Also, 597 barangay-based and 572 school based Materials Recovery Facilities (MRFs) were established in 2012. The office likewise attended nine (9) National Solid Waste Management Commission (NSWMC-TWG) meeting and one (1) National Solid Waste Commission meeting.

Policies, programs and projects for proper sanitary waste disposal and for the reduction, re-use and recycling of solid waste was implemented. Among these are the conduct of 7 orientation trainings for 32 seamen applicants, 149 orientation seminars, trainings and teach-ins conducted on RA 9003 and Solid Waste Management before school teachers/ parents, NGOs, councilors, barangay officials/ residents, military/ civilian personnel of the Philippine Air Force, junk shop and canteen owners, environmental police and during Estero Blitz activities. The office also provided assistance on SWM to 98 researchers/ students. The office likewise distributed a total of 2,930 copies of IEC materials such as D2D comics, flyers and posters to different schools, LGUs and barangays.

Other on-going activities of SWMO includes the establishment of an Appropriate Ecology SWM System for condominiums and subdivisions (HOAs Project) with 17 meetings and one (1) workshop held and 300 HOAs inspections made. Establishment of on-site Materials Recovery Facilities (MRFs) in which the operation of the RDF project at the Rizal Provincial Sanitary Landfill was started on September 2012 and the RDF project for Pier 18 Transfer Station is currently under negotiation/ survey study. Likewise, the office has also prepared four (4) accomplishment reports for submission to the Supreme Court regarding the clean-up of Manila Bay. SWMO also facilitated the collection/ hauling of 11,147 cubic meters of garbage accumulated in different Pumping Stations in coordination with the Flood Control. The office has completed the site development plans, specifications and cost estimates and fabrication of steel form works for the fencing of the MMDA property at Carmona, Cavite. SWMO likewise conducted 4 sampling (waste and silt materials) as part of the Waste Analysis and Characterization Study (WACS) of MMDA.

HEALTH, PUBLIC SAFETY AND ENVIRONMENTAL PROTECTION OFFICE (HPSEPO)

Health and Sanitation Services Coordinating Assistance Division (HSSCAD)



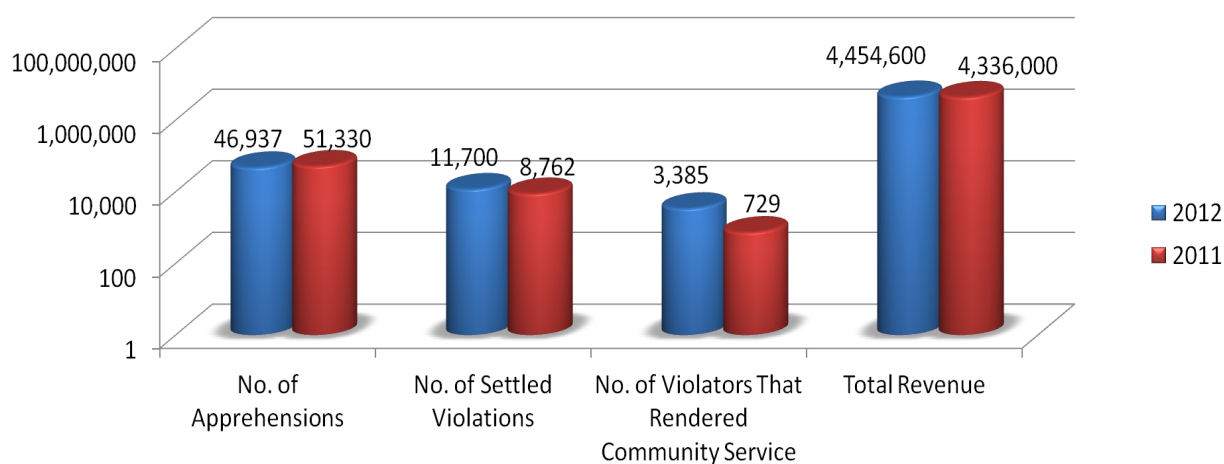
Environmental enforcers
in operation.

Enforcement of MMDA Regulation No. 96-009 or the Anti-Littering Law

For the year 2012, a total of 46,937 Anti-Littering Enforcement violators were apprehended. 11,700 of whom has settled their administrative fines with a total revenue of Php 4,454,600. Also 3,385 of these violators have rendered community service in place of their administrative fines. Total number of Notices/ Summons sent were 30,330 and 864 cases were filed at MTC in violation of Sec. 48 of RA 9003 (Anti-Littering Law) per LGU. Twenty-five (25) previously apprehended violators have also settled their

administrative fines and have been issued Motion to Withdraw (1999-2002) to secure NBI clearance. Also 81,528 Information and Education Campaign (IEC) materials were distributed for the year.

	2012	2011
No. of Apprehensions	46,937	51,330
No. of Settled Violations	11,700	8,762
No. of Violators That Rendered Community Service	3,385	729
Total Revenue	₱ 4,454,600	₱ 4,336,000

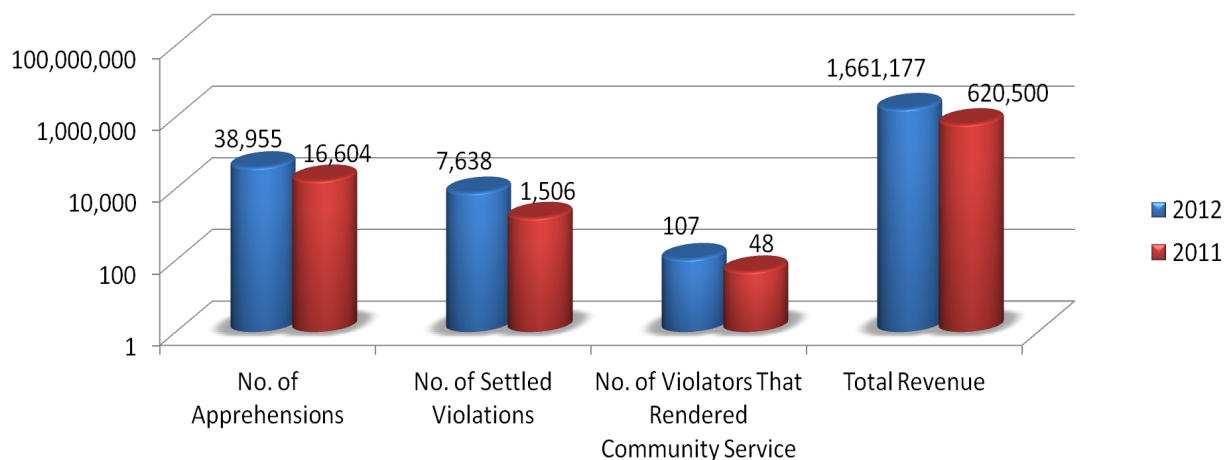


Enforcement of RA 9211 or the Tobacco Regulation Act/ No Smoking in Public Places/ MMDA-Bloomberg Project

For the year 2012, a total of 38,955 Anti-Smoking Violators were apprehended. 7,638 of whom has settled their administrative fines either through Metrobank or direct payment to the MMDA Office with a total revenue of Php 1,661,177.00. Also 107 of these violators have rendered community service in place of their administrative fine. The MMDA Smoking Cessation Program was also launched in 2012 with a total of 4,344 clients served in Smoking Cessation Clinics from July – December 2012.



	2012	2011
No. of Apprehensions	38,955	16,604
No. of Settled Violations	7,638	1,506
No. of Violators That Rendered Community Service	107	48
Total Revenue	₱1,661,177	₱620,500



Other programs/ projects/ activities accomplished by the MMDA-Bloomberg Project include the following:

1. One (1) advocacy meeting was held with Association of Barangay Council of Marikina City on Smoke Free Environment policies.
2. One (1) Barangay Ordinance template on Smoke-Free Policy was drafted and one (1) template on Sin Tax Bill city resolution developed and distributed to the 17 LGUs.
3. Two (2) assessment forms developed for LGU's capacity and needs for enforcement of smoke free policy with 17 LGUs re-assessed utilizing the developed form. Also 17 LGUs were visited and completed inventory on Capacity Training needs.
4. Distributed 170 Sin Tax Information Kit to the 17 LGUs and reviewed and prepared recommendation for the policies in the MMDA MC No. 10.
5. Two (2) monitoring report formats on TAPS and Access Restriction were developed and utilized and two (2) surveys were analyzed on the same.
6. Two (2) forms of IEC materials were developed and printed for display at LGUs, posters for establishments and stickers for tricycles. 13,600 pieces of fact sheets (8 issues of 100 each) and 17 CDs containing the AVP on smoking cessation were distributed to the 17 LGUs.
7. Six (6) enforcement trainings with 235 participants and 1 Smoking Cessation training with 29 participants were conducted for local traffic enforcers. Also, 23 orientations were conducted on health effects of tobacco use and exposure during the Estero Blitz Program and 8 orientation seminars conducted for Lingap sa Barangay activities.
8. Provided a total of 90 copies of policies to serve as guides for implementing Smoke Free Law (RA 9211 Handbook, JMC-CSC/ DOH, CSC MC #17).
9. Reproduced 11 copies of reference materials containing guidelines, information materials, presentations and other materials needed for lecture and enforcement.
10. A total of 110 monitoring rounds in the premises of MMDA were done for the year.
11. Production of one (1) AVP and one (1) teaser of the Anti-Smoking and Smoking Cessation Program for public viewing and information.
12. Developed, distributed and displayed a total of 445 pieces of IEC materials on bad effects of active smoking and second hand smoke and 153 pieces of "No Smoking" signs at different apprehension sites, public utility vehicles, Smoking Cessation buses/ clinics, government offices including MMDA offices and selected Pahayagan ng Bayan along major thoroughfares. 372 pieces of posters were developed and designed along major thoroughfares in Metro Manila and 1 type of IEC material for PUV was developed and distributed.
13. Met with 3 hospitals and 1 LGU for the referral procedures with the DOH and private organizations for smoking cessation clients.
14. A total of 188 days of operation with 4,344 clients served on smoking cessation counseling sessions were accomplished for the year.
15. One (1) concept design developed to support communication activities of LGUs for promotion of Smoke Free policies.
16. 42 earned media publicity opportunities were earned by the office's smoke free policy program for the year 2012.



Enforcement Support Activity

For the year 2012, a total of 155 Notice of Environmental Sanitation Violation Receipts (NESVRs) were issued to households/ establishments with violation of the Sanitation Code of the Philippines and other regulated environmental laws and regulations.

	2012	2011
NESVRs Issued	155	510

Monitoring of Environmental Health and Sanitation Discrepancies

A total of 64 national roads and 85 barangays were monitored. Of this, a total of 401 environmental discrepancies were monitored.



	2012	2011
No. of National Roads	64	36
No. of Barangays	85	315
Total Discrepancies	401	1,403



Distribution of health and sanitation leaflets.

Lingap sa Barangay Activities

For the year 2012, the office was able to distribute 4,700 IEC materials ("Iwas Dengue", "Bawal Magkalat" and Metro Ko Love Ko" flyers) to various locations in Metro Manila. They were also able to conduct orientation seminars on Metro Health & Sanitation, Anti-Littering and Anti-Smoking Policy in 27 barangays with 1,310 participants in Metro Manila. Misting operations were also conducted in 28 schools with a total of 3,251 classrooms, 540 creeks/ canals and 4 barangays. Also 54 orientations/ seminars with 2,208 participants on Health and Sanitation and Anti-Littering Law

were conducted during the Estero Blitz II Project.

METRO PARKWAY CLEARING GROUP



Street Sweeping

Street sweeping was done manually and thru the use of mechanical sweeper. The table below shows the volume of garbage and sand collected and the total length in Km. covered by manual sweeping and the use of mechanical sweeper.

STREET SWEEPING	
Volume of Garbage Collected	13,427 cu. m.
Volume of Sand Collected	1,905.3 cu.m.
Total Length (in km.)	
• Manual Sweeping	222,981 km.
• Mechanical Sweeper	17,424 km.

Clean up operations

Clean up operations undertaken by MPCG consist in the cleaning of gutters, steel railings, MRT walls/ tunnel tiles, MRT posts, concrete barriers, signages, waiting shed, portalets, footbridges, see Thru-fences and fixed plant box.



CLEAN-UP OPERATIONS	
Gutters, Steel Railings (In Length)	22,450 m./ 9,807 m.
MRT Wall/ Tunnel Tiles	14,969 sq. m./ 32,440 sq. m.
MRT Post	540 pcs.
Concrete Barriers and Signages	1,689 pcs.
Waiting Shed	660 sq. m.
Portalets	248 units
Footbridge	114 units
See Thru Fence	8,137 meters
Fixed Plant Box	10,732 sq. m.



Mopping Operations

108 Metro Aides/ personnel were deployed along Roxas Blvd. and other areas of Metro Manila to undertake mopping and hauling of garbage, debris and sand.

MOPPING OPERATIONS	
Volume of Garbage Collected	5,147.90 cu. m.
Volume of Sand Collected	716.24 cu. m.
Plastic Plant Holder	30,206 pcs.
Hauled Sand Bags	10,211 bags
Hauled Concrete Barriers	580 pcs.
Hauled Sleeping Capsule from MMDA Worker's Inn	316 pcs.
Hauled Plan Box	161 Units
See Thru Fence	447 Units
Christmas Lantern	70 pcs.
Hauled Garden Soil	35 cu. m.
Hauling of Rice	900 sacks
Hauling of Seedlings	250 pcs.
Male Urinals	36 units

CLEAN-UP DRIVE

A total of 4,177 cu. m. of garbage were cleared during the clean-up drive at Manila Bay. They were also able to put pedestrian lane markings on a total of 154 Elementary and High School.





Movable Plant Box

Construction Works

MPCG was likewise tasked to fabricate repair and install see-thru fences, tarpaulins to advertise MMDA special activities/ programs, Christmas lanterns and movable rotunda, the table below shows the no. of units/ pcs. accomplished for CY 2012:

Installation and Fabrication Works	
See-Thru Fence	1,250 panels
Tarpaulin (MMFF, Eid al-fitr)	373 pcs.
Movable Plant Box	601 units
MRT Post Hog Wire	47 rolls
Concrete Fence/ Ball	69 pcs.
Drum/ Water Line (PVC Pipe)	80 pcs.
Portalet/ Male Urinal	15 units/ 7 units
Christmas Lantern	898 pcs.
Movable Rotunda	176.86 sq. m.

The following repair works were done on plant boxes, concrete pavement (P. Tuazon), see-thru fence and gutters as shown in the table below:



Repair of Plant Box

Repair Works	
Plant Box	1,034.6 m.
Concrete Pavement (P. Tuazon)	34 holes
See-Thru Fence	62 panels
Gutter	20 m.



Painting works done by MPCG include perimeter wall, plant boxes, waiting sheds, urinals, lamp posts, see-thru fences and graffiti.

Painting Works	
Perimeter Wall	173,043 sq. m.
Movable and Fixed Plant Box	26,791 sq. m.
Graffiti	40,866 sq. m.
Waiting Shed and Urinal	7,051 sq. m.
Plastic Plant Holder	1,440 sq. m.
Lamp Post	4,414.70 sq. m.
Portalets	8,646.30 sq. m.
See-Thru Fence	6,385 sq. m.

Landscaping Activities

Landscaping activities consist in levelling of soil, planting of trees and assorted plants and propagation, cultivating of trees and trimming of plants as well as grass cutting and cultivation, the table below shows the no. of trees/ plants planted and trimmed and the areas levelled and cultivated:



Topping Of Soil At Plant Boxes Along EDSA Taft Center Island

LANDSCAPING ACTIVITY	
Planting Assorted Plants	559,877 pcs.
Planting of Trees	5,044 pcs.
Propagation	6,549 pcs.
Grass Cutting	856,538 sq. m.
Restoration of Ficus Plants	1,574 pcs
Cultivation	49,287 sq. m.
Trimming of Plants/ Trees	3,248 pcs./ 60,111 sq. m.
Levelling of Soil	61,727 sq. m.
Cleaning of Area	179,002 sq. m.
Harvesting of Plants	1,947 pcs.
Balling/ cutting of Trees	562 pcs.

The MPCG also helps in the removal of illegal tarpaulins/ posters, see-thru fences and male urinals.

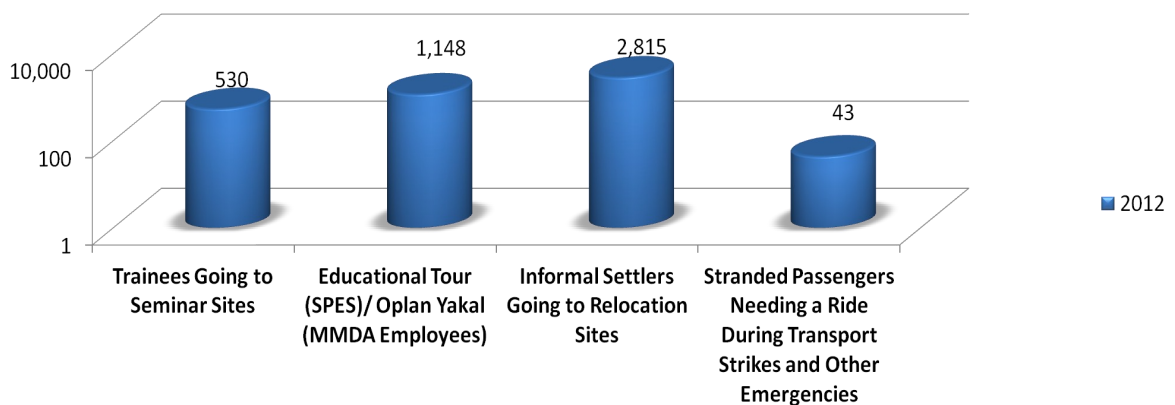
Shuttle Service

The Shuttle Bus Service was able to serve a total of 82,396 MMDA employees. Two (2) buses coming from 108 base served 49,236 MMDA employees/ passengers and one (1) unit from Nagtahan base served 33,160 MMDA employees/ passengers both for morning and afternoon schedule.



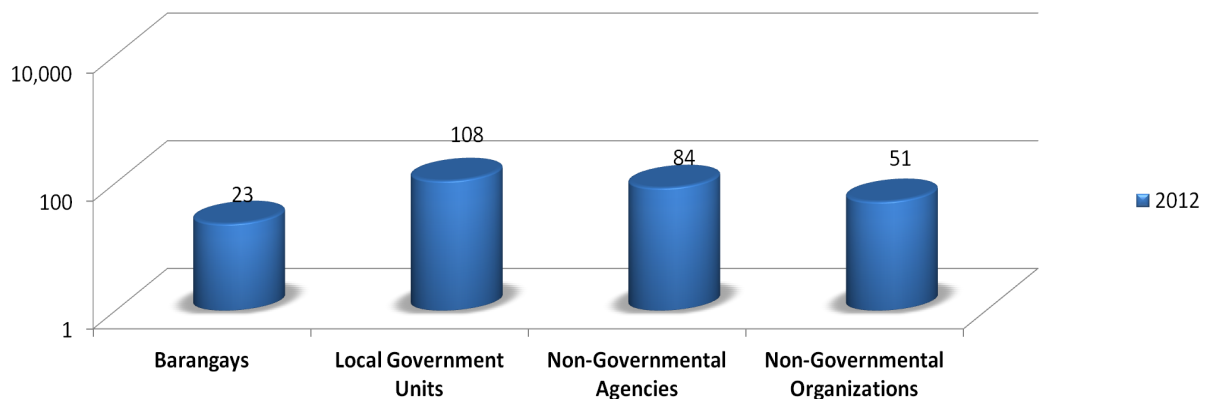
Transportation Assistance/ Services

MPCG also provided transportation assistance to 530 trainees going to seminar sites, 1,148 MMDA employees, 2,815 families of informal settlers going to relocation sites and 1,043 stranded passengers needing a ride during transport strikes and other emergencies.



Lingap Sa Barangay

Lingap Sa Barangay was conducted in 23 Bgys. and 108 LGUs, 84 NGAs and 51 NGOs request for assistance e.g. garbage collection, bundling of wires, hauling of debris/ sand, tree trimming, grass cutting and painting were done by the MPCG.



SIDEWALK CLEARING OPERATIONS GROUP

SCOG's program is made up of **1) sidewalk clearing and improvement activity** and **2) sidewalk discipline and maintenance** (fixed post and roving operations).



CUBAO, MONTE DE PIEDAD

SIDEWALK CLEARING AND IMPROVEMENT ACTIVITIES

The sidewalk clearing program is SCOG's main program responsible for the removal of illegal vendors and structures in key places in Metro Manila such as Baclaran, Cubao and Roxas Boulevard, particularly places where they congregate such as footbridges and sidewalks. This is to ensure free flow of traffic at all times in Metro Manila. A total of 1,444 illegal vendors were cleared for 2012.

SIDEWALK DISCIPLINE AND MAINTENANCE (FIXED POSTING AND ROVING OPERATIONS)

The Sidewalk Discipline and Maintenance or Fixed Posting and Roving Operations is the program of SCOG responsible for ensuring that the streets and sidewalks of Metro Manila already cleared remain free of illegal vendors and structures. To effect this, SCOG puts its men on key areas in the metropolis particularly where many illegal vendors congregate such as Cubao and Commonwealth Avenue. It also assigns their personnel to rove along the said areas to ensure that these vendors do not come back once cleared. Still, there were 784 illegal vendors caught during the fixed posting and roving operations for 2012.



CUBAO AREA

SPECIAL PROJECTS/ INTERVENING ACTIVITIES

SCOG participated in special projects/ intervening activities which are usually held during special occasions and holidays. Their activities occurred mostly during the third and fourth quarters of the year. Among these special operations are the following activities:

- Black Nazarene Feast
- SONA speech of Pres. Benigno Aquino
- Opening ceremony of Government Service booths at the Luneta Park
- Act as crowd control on transport strike
- Rescue of flood victims in Bargangay Malanday,, Nangka and Tumana.
- Inauguration of the newly built footbridge in Baclaran, Roxas Boulevard.
- Clean-up drive at Calumpit, Bulacan.
- Provided Road security assistance for the convoy of the late DILG Secretary Jesse Robredo
- Commemoration of the 149th Birth Anniversary of Gat Andres Bonifacio at the Pinaglabana Shrine, San Juan City.
- Bicycle Lane at Commonwealth, Quezon City.
- Clearing operations in various places within Metro Manila.

METROPOLITAN SOCIAL SERVICE OFFICE



MMDA Workers' Inn, Port Area Manila

Administering the social services aspect of HPSEPO's mandate is the Metropolitan Social Services Office (MSSO). One of the flagship projects of the MSSO is the operations and maintenance of the MMDA Workers' Inn providing bed and bath facilities for low-income workers for an affordable price of Php 50.00 per 10-hours stay conveniently located at 161 A. Bonifacio Drive, Port Area, Manila. For general information, the previous rate of Php 30.00 was increased to Php 50.00 on August 6, 2012. For the year 2012, the MMDA Workers' Inn accommodated a total of 313,879 guests with a gross income of Php 15,215,082.36.

	2012	2011
No. of Guests	313,879	372,277
Gross Income	15,215,082.36	14,927,124.35

A regular activity of MSSO is the Street Dwellers Care Program, for the year 2012, the office has rescued a total of 10,770 street dwellers/ nomads in various locations in Metro Manila and were turned-over to Jose Fabella Center, LGUs and other DSWD facilities. 1,660 of them were referred and transferred from the Jose Fabella Center to their respective LGU-DSWD and other facilities like National Center for Mental Health. 172 rescued street nomads were transported back to their respective places of origin in



Street Dweller Care Program



Balik Probinsya Program

Metro Manila or nearby provinces through the Balik Probinsya Program of the DSWD. 40 Joint Resuce Operations were also participated by the office which resulted to the rescue of 2,229 street nomads/ vagrants. The office is also regularly providing relief assistance to the Jose Fabella Center and other social welfare institutions catering to rescued street nomads which includes the turn-over and installation of 300 units of capsule beds, donation of used clothing and delivery of food to Jose Fabella Center.

	2012	2011
No. of Rescued Street Dwellers	10,770	5,840

Other activities of MSSO for the year 2012 include the following:

1. As lead office of Task Force Rainbow, the office has completed coordination activities with volunteers in Malabon City and VMMC Authorities. The MSSO has attended the presentation of Persian Marketing on Earthquake Alarm and Gas Stopper and attended Disaster Preparedness and Rescue Operation in Dumaguete City, Negros Oriental. The office has also completed the set-up of two (2) MMDA North Field Office at the Malabon Fire & Rescue Volunteer Brigade located at Brgy. Concepcion, Malabon City and at the CLAB Rescue Headquarters in Navotas which is now both being manned by MMDA accredited volunteers. The office has likewise conducted 2 Earthquake Drills at the Veterans Golf Course which were attended by 1,164 MMDA employees and 96 participants from the Quezon City LGU and prepositioned, painted and fabricated steel putting of the 40-footer container van for emergency supply inside the Veterans Memorial Hospital.
2. Acted as MMDA representative and coordinator in preparation of inter-agency programs to include the activities for the Feast of the Black Nazarene in Quiapo, Guidelines, Policies and Standards for the Conservation & Development of Historic Centers/ Heritag Zones, 300th Founding Anniversary of Pandacan, Government Programs & Exhibits at the Rizal Park, National Heroes Day at the National Historical Commission of the Philippines, 29th Death Anniversary of Benigno “Ninoy” Aquino, Program Launching of the “Icons of Greatness” at the Department of Tourism, 116th Anniversary of the Martyrdom and transfer of mortal remains of Dr. Jose Rizal, 149th Anniversary/ Kick-Off Celebration of Andres Bonifacio, and other special activities.
3. The office likewise attended Inter-Agency Meetings with partner stakeholders in the rescue of street dwellers and other concerns which includes Issues/ Concerns of Street Children, Adults & Families at Mandaluyong City, Feedbacking of the Consolidated Strategic Plan on Sama-Bajau, DSWD Forum on Addressing the Rights of Street Dwellers in the Philippines, meeting for the improvement of Joint Rescue and Massive Operations with CSWD, PNP, NCRPO & concerned Barangay Officials, regular meeting on the implementation of the Comprehensive Program for Street Children/ Families and Indigenous People, assistance in the launching of DSWD-NCR’s Advocacy Program on Street Children/ Dwellers/ Mendicants Comprehensive Program and seminar on “First Response to Terrorist Incident & first Response Medical Stabilization Consultation” of the Anti-Terrorism Assistance Program Course at Camp Crame, Q.C.
4. The office has completed acquisition, fabrication, painting and distribution of ten (10) units of wooden flat boats to the Flood Control Bayanihan Zone Alliance and to the cities of Marikina, Manila, Quezon City and Valenzuela for use in estero cleaning and rescue purposes. The office also led in the clean-up drive and misting operations at De Castro Elementary School, De Castro Subdivision, Brgy. Sta. Lucia, Santolan, Rosario and Pinagbuhatan in Pasig City. The office likewise assisted in the Emergency Rescue Association in distributing relief goods to the victims of flooding due to Habagat at Brgy. Pinagbuhatan, Pasig City.

OFFICE OF THE ASSISTANT GENERAL MANAGER FOR PLANNING (OAGMP)

For CY 2012, The Planning Office accomplished the following activities/ projects:



Development Planning

The Office coordinated with the World Bank, AusAid and Cities Alliance and conducted/ attended a total of 25 pre/ post-launch meetings/ workshops and 29 briefings to put together a Metro Manila Greenprint 2030.

The Metro Manila Greenprint 2030 website was also developed and launched on May 8, 2012.

The Office conducted a total of 33 Development Planning-related meetings/ workshops and submitted 4 reports, to wit:

- Updated results matrix as inputs to the Socio Economic Report (SER) 2011-2016 and the Philippine Development Plan (PDP) 2011-2016
- Meeting of the NEDA Board Committee on Infrastructure Sub-committee on Water Resources
- Draft Socio Economic Report (SER) 2011-2016 for the Transport/ Water/ Social Infrastructure Sub-sector of chapter 5
- Socio Economic Report 2011-2016 chapter 10

Urban Renewal Program

17 coordination meetings were attended on the development of Commonwealth Ave., Osmeña Highway, Roxas Blvd., 2-km radius from NAIA, the installation of LED streetlights along EDSA and on the EDSA makeover Elevated Bus Stops Project.

Metropolitan Manila Re-Greening Program

28 coordination meeting were attended to on EDSA re-Greening Project and EDSA-Pasay Taft Landscaping Project for the year 2012. The Office likewise conducted 43 site inspections on the preparation of EDSA Landscape Architecture/ Design, softscape and hardscape works in 4 locations along EDSA and Roxas Blvd.

Zoning and Land Use Planning

4 public consultation meetings and public hearings were held on the updating of the comprehensive Land Use Plans and Zoning Ordinances of San Juan City and Makati City. 12 other CLUP/ ZO-related meetings/ activities were attended by the Office on the review/ enhancement of CLUPs for the Resilience Project.

Shelter Services

Various coordination meetings with different government agencies e.g. the Housing and Urban Development Coordinating Council (HUDCC), National Housing Authority (NHA), Department of Interior and Local Government (DILG), Department Public Works and Highways (DPWH), National ANTI-Poverty Commission (NAPC), Presidential Commission for the Urban Poor (PCUP) as well as Civil Society Organizations (CSOs) and the World Bank with regard to the National Slum Upgrading Strategy Project, the 5-year In-City Resettlement Program including the mapping, demolition/ eviction and relocation of Informal Settler Families (ISFs) to relocation sites.



Regional Development Council (RDC) for the NCR

The Office reviewed a total of 30 proposed budget of Regional Line Agencies (RLAs) for infrastructure, economic and social development sectors and 8 proposed budgets for State Universities and Colleges (SUCs) within the NCR.

Likewise, a total of 16 proposed development projects were evaluated for CY 2012, to wit:

- LRT Line 1 Cavite Extensions Project
- Daang Hari South Luzon Expressway (SLEX) Link Road Project
- Market Transformation through Introduction of Energy Efficient Electric Tricycle Project
- Upgrading and Rehabilitation of the Navotas Fish Port Complex
- Proposed relocation of the Philippines Orthopaedic Center
- Metro Manila Skybridge Project
- Taguig North Sewer Network Project
- MRT-3 Capacity Extension Project
- Runway Project along Andrews Avenue
- Proposed increase of tax exemption ceiling of benefits of government employees from ₱30,000 to a minimum of ₱60,000 to ₱80,000
- Led Information Board
- LRT Line 2 East Extension Project
- EDSA-Taft Interchange Project by DPWH-URPO
- EDSA-Roosevelt Interchange Project by DPWH-URPO
- Flood Control Projects in Metro Manila specifically on the Napindan, Tullahan and San Juan River Projects
- Skyway Stage 3 and Automatic Fare Collection System (AFCS) Projects

A total of 144 applications for RDC-NCR clearance for excavation were released for the year 2012.

Other Planning-Related Activities include attendance/ participation in meetings and submission of corresponding reports on the following programs/ projects:

- Integrated Transport System
- Bus Management and Dispatch System
- Metro Manila Skybridge Project
- Traffic Signalization Project
- Metro Manila Public Transport Database
- EDSA makeover Elevated Bus Steps and Proposed Elevated Bus Bays
- Proposed Bus Rapid Transit (BRT)
- MMDA Bicycle Lane
- Bus Segregation Scheme
- Proposed MMDA Impounding Area at Bgy. Tumana, Marikina City
- Billboard Guidelines
- MMDA Climate Change Action Plan

COUNCIL SECRETARIAT

The Council Secretariat (CS) provides legislative and secretariat support to the Metro Manila Council of Mayors and organizes the Council's regular and special meetings:

For 2012, the CS accomplished the following:

	2011	2012
1. Resolutions prepared	32	27
2. Regulations prepared	3	1
3. Committee Resolutions	2	-
4. Council meetings assisted	2	4
5. Appropriations Committee Meetings	2	-
6. Prepared/ disseminated official communications/ referrals to council members	600	380
7. Prepared/ disseminated Council folders/ materials	272	154
8. Secured signature of Council members on approved		
• Resolutions	32	27
• Regulations	3	7
• Committee Resolutions	2	-
9. Secretariat support		
• Prepares minutes and transcribes steno notes	7	
• Appropriations Committee meetings	2	
10. Prepares agenda for Council meeting and clears it with the Chairman.	7	4
11. Preparation and dissemination of official communications and referral to council members et.al	600	380
12. Provided assistance/ info/ data to researchers on MMDA MATTERS.	1584	1500
13. Assisted callers who make inquiries on MMDA matters.	1320	1160

PUBLIC AFFAIRS STAFF - PUBLIC INFORMATION OFFICE

The Public Affairs Service has accomplished the following regular programs, projects and activities for the whole of 2012:

	2011	2012
1. Special press activities, Media Relations and Media Coverage.	35	57
2. Talking points for MMDA sa GMA Sunday Radio Program.	49	57
3. Press Releases	109	133
4. Photo Releases	323	317
5. MMDA Drum and Bugle Corps	80	93
6. News Clippings	361	361
7. MMDA Pylons/ Pahayagan ng Bayan (installation of Tarpaulins)	2,257	2,076

The MMDA Drum and Bugle Corps which is under the supervision of PAS have performed in 93 invitations for LGUs and other government agencies. Aside from their regular performance during flag raising/ retreat ceremonies as well as special activities of MMDA.

Other activities of the PAS done upon the request of the Chairman and other MMDA officials include photo exhibits, writing of project documents, production of script and audio visual presentations including post editing, writing speeches and correspondence for the Chairman, design and layout of tarpaulins and other advertising collaterals of the agency.



MMDA Drum and Bugle Corps



Special press activities, Media Relations and Media Coverage

MANAGEMENT AND INFORMATION SYSTEMS STAFF

The Management and Information System Staff (MISS) is responsible for the management and maintenance of the attendance monitoring system using Biometrics (Finger Scanners) for the timely release of daily time records to MMDA Personnel. The MISS accomplished the following activities/ programs/ projects for the year 2012.

For 2012, a total of 145,329 daily time records printed and released.

	2012	2011
1. Management and maintenance of biometrics	11 pc-based scanners 20 portable scanners	16 pc-based scanners 21 portable scanners
2. Printing and release of DTRs	145,329	91,262
3. Maintenance of e-NGAs work station	30	26
4. Maintenance of computers, printer and servers		
OTHER PROGRAMS/ PROJECTS/ ACTIVITIES		
1. Management of the local area network		
• Connectivity issues addressed in time	782	
• Maintenance of work station connected to LAN	337	
• No. of workstations connected to the internet	114	
• Technical issues of scanners promptly addressed	144	
• Number of documents tracking system maintenance (DTS)	12	
• Technical issues of DTS promptly addressed	13	
2. Technical assistance to all MMDA offices/ personnel on hardware issues		
• Number of hardware and software troubles solved	687	
• Inventory for hardware/ software and connectivity	2	
3. Technical Assistance to the Road Safety Surveillance Camera (CCTV)	28	

SECURITY INTELLIGENCE AND INVESTIGATION OFFICE

The Security Intelligence and Investigation Office (SIIO) has accomplished the following programs, projects and activities for the year 2012:

Investigation of administrative complaints

1. Investigation of cases referred from the Office of the Chairman.
 - Conducted a total of 13 investigation referred by the Office of the Chairman
 - Prepared 13 summons/ notices/ orders for investigation
2. Investigation of cases referred by other MMDA Offices
 - Conducted a total of 15 investigations referred by other MMDA Offices
 - Prepared 15 summons/ notices/ orders for investigation.
3. Investigation of cases lodged by walk-in complaints
 - Conducted 8 investigations of cases by walk-in complaints
 - Prepared summons/ notices/orders for investigation
4. Investigation of Traffic Accidents Complaints
 - Conducted investigation of 1,755 traffic accidents
 - Referred 40 investigated cases to the Office of the Public Prosecutor
 - Attended a total of 4 cases of SIIO personnel under trial and proper court.
5. Investigated 29 accidents involving damage to MMDA property

Security detail/ Augmentation

- Provided a total of 81 security detail/ assignment to clearing and towing operations, anti-littering campaign, anti-smoking campaign, billboard dismantling and other occasions.

Conducted 6 surveillance and validation of reports for investigation.

Conducted 163 intelligence gathering for both local and national security concerns.

	2011	2012
1. Investigation of administrative complaints from the Office of the Chairman and prepared summons.	12	13
2. Investigations of cases referred by other MMDA offices and prepared summons.	14	15
3. Investigation of cases lodged by walk-in complaints and prepared summons.	12	8
4. Investigation of traffic accidents	2,119	1,755
Referral to the Office of the Public Prosecutor	26	40
Cases attended by SIIO personnel in proper court	6	4
5. Investigation of cases involving damage to MMDA property	20	29
6. Security detail/augmentation	206	81
7. Surveillance and validation of reports for investigation	38	6
8. Intelligence gathering for local and national security concerns	122	163

PUBLIC CONCERNS AND RESPONSES MANAGEMENT UNIT And DESIGNS AND LAYOUT

For CY 2012, the Public Concerns and Responses Management Unit received a total of 1,928 complaints from the general public through MMDA's social network e.g. Facebook, Email, Text Hotline and the MetroSolusyon website. 58.77% of these complaints were received through the Facebook Account of the Agency. Out of a total of 1,928 complaints received and referred to concerned offices by the PCRMU, 526 of which were acted upon.

	Complaints Received/ Referred	Acted Upon
Facebook	1,133	312
Text Message	411	58
E-mail	324	134
MetroSolusyon	60	22
Total	1,928	526

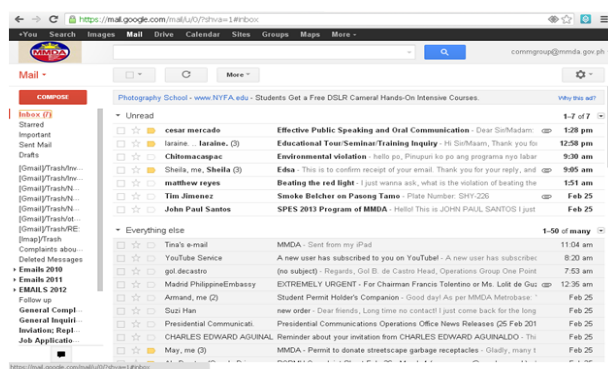
A large number of the complaints received are in the nature of inquiries, reports, suggestions regarding traffic flow and vehicular accidents. This is followed by concerns on traffic engineering and thirdly, by complaints against erring Traffic Constables.



MetroSolusyon Website



MMDA Facebook Account



MMDA Gmail Account

Flood Control Information Center (FCIC) **And** **Metro Manila Disaster Risk Reduction & Management Operation Center** **(MMDRRMOC)**

Flood Control Information Center (FCIC) & Metro Manila Disaster Risk Reduction & Management Operation Center (MMDRRMOC) was established by Chairman Francis N. Tolentino in the year 2012 with the vision of becoming one of the Philippines' centers of excellence on disaster risk reduction and mitigation. The missions and functions of FCIC & MMDRRMOC are the following:

- Serve as operations coordination and control facility for MMDA and MMDRRMC during inclement weather and emergencies.
- Provide decision support system for MMDA and MMDRRMC.
- Establish and provide communications and decision links among MMDA Operating Units, Metro LGUs, MMDRRMC and NDRRMC during critical situations.
- Serve as information and knowledge center for MMDA on hydro-meteorological concerns.
- Provide complementary public safety advisories and warning.

The FCIC/ MMDRRMOC have accomplished the following programs, projects and activities for CY 2012:

Flagship Projects

- For the establishment of the Metro Manila Emergency Communication System, the FCIC/ MMDRRMOC has linked-up communication system with the 17 Metro LGUs, MMDA Units/ Offices, MMDRRMC, Action Agencies, NDRRMC, EFCOS, FCBZs and FCSMO Offices and Facilities. The office has also acquired 65 (25 mobile & 40 portable) units of communication equipment thru donation from GMA 7 under a partnership agreement and enlisted support of MOVERS Organization to donate additional mobile units and repeaters. The office has likewise started the distribution of communication equipment to target end-users and activated the Metro Manila Emergency Communications System.
- For the Data Management Enhancement, the FCIC/ MMDRRMOC with the engagement of the Manila Observatory, Chevron Philippines and Globe Telecoms to establish a network of Automated Weather Stations (AWS) has identified sites for installation and configuration of 30 AWS on the vicinity of Caltex Stations, Globe Telecom cell sites and MMDA Compound. The MOA between MMDA and partner agencies for the installation of the same was signed during the 2nd quarter of 2012. The office was also able to accomplish the development of mobile application "Metro Weather" in coordination with Dir. Yves Gonzales of TDO and launched the AWS with the additional 30 stations which can be viewed by the public using the website www.weatherlink.com. The office also established additional source of rainfall and water level data through the technical partnership with DOST/ ASTI on the installation, operation and maintenance of 41 hydro-meteorological gauging stations. The office has likewise identified 3 sites for the Automated Rain Gauges (ARG) and 38 Water Level Sensors (WLS) in strategic locations to provide additional weather-related data to support DRRM measures.

Regular Activities

- For the Capacity Building (internal) of FCIC/ MMDRRMOC personnel, all of the officers and staff of the office have undergone mandatory trainings and seminars on public safety, disaster preparedness and conduct of rescue operations which includes ELSAROC, FIRST, BEMRC, WASAR, Road Emergency Response & Assistance and Mass Casualty Incident Management.
- For the Decision Support Software Training FCIC/ MMDRRMOC personnel, all of the officers and staff of the office have undergone trainings and seminars on Incident Mapping and Management, Data Analysis and Relevant Website Access.
- For the conduct of briefing to local and international visitors, the office has disseminated MMDA Flood Control and Disaster Risk Reduction and management P/P/As and satisfactorily responded to issues and queries posed by visitors as needed.
- For the Lakbay Aral Support Program, the office has provided lectures to 8,871 students and visitors regarding the functions and operations of the Agency during inclement weather and other disaster related events. That includes the use of CCTV camera for traffic and flood control, EFCOS Project, purpose of installing AWS and WLS, functions of Pumping Stations, Traffic Navigator and explanation of weather forecast drawn from different weather forecasting sites. The support to Lakbay Aral also aims to provide ideas and perspectives on hydro-meteorological risks that Metro Manila encounters. Students/ visitors were also made to understand the causes of flooding and how they can help prevent or mitigate the effects of floods even in their own localities. The activity also showcases the innovation of MMDA and projects the technical competence of the Authority.
- For the Climate, Weather Emergency and Seismic Events Monitoring, the office has effectively and efficiently provided timely advisories to key stakeholder and service providers. These advisories to stakeholders and decision makers were sent through the use of SMS and Metro Manila Emergency Communication System and provided public with appropriate information through broadcast media.



CORPORATE PLANNING AND MANAGEMENT STAFF

For the year 2012, the Corporate Planning and Management Staff (CPMS) accomplished the following activities/ programs as compared to CY 2011.

	2012	2011
1. Provision of technical, administrative and secretariat services	1 Visioning Activity: <ul style="list-style-type: none"> • 19 forms • 1 Report of Proceedings • Reproduction of needed materials • 55 Visioning Activity Materials Packaged • 19 office's Performance Metrix Evaluated. Directors/ Department Meetings <ul style="list-style-type: none"> • 14 Agenda • 14 Highlights of the Meeting • 14 Verbal Directives 	1 Corporate Planning Workshop : <ul style="list-style-type: none"> • 4 Memoranda • 1 Office Order • 1 Corplan Programme • 27 Corplan Forms • 1 Report of proceedings • 2 dry runs conducted • 27 Corplan presentation consolidated • 27 Corplan presentation format disseminated. • 27 work programme consolidated Directors/ Department Meetings <ul style="list-style-type: none"> • 24 Agenda • 24 Highlights of the Meeting • 24 Verbal Directives Attendance in meetings as directed by the GM <ul style="list-style-type: none"> • 5 meetings attended • 4 highlights/ report of the meeting
2. Monitoring/ evaluation/ preparation and packaging of reports.	<ul style="list-style-type: none"> • 70 Monthly Reports • 99 Quarterly Reports • 29 Semestral Reports • 29 Annual Reports • 5 Highlights of Agency's Accomplishment Report 	Accomplishment Reports <ul style="list-style-type: none"> • 81 Monthly Reports • 54 Quarterly Reports • 27 Semestral Reports • 27 Annual Reports • 1 Highlights of Agency's Accomplishment Report

3. Conduct of research, preparation of reports/ recommendation.	<ul style="list-style-type: none"> • New TVR/EVR design • 2 proposed programs/ projects • 8 research work • 3 reports • 4 Brgys. Inspected re: search for the cleanest Brgy. 	<ul style="list-style-type: none"> • 1 Concept Paper • 1 proposed program/ project • 2 research work • MMDA Handbook
4. Technical and management assistance.	Other employees <ul style="list-style-type: none"> • 1 group of researchers Walk-in researchers <ul style="list-style-type: none"> • Periodic briefing being done to employees/ units needing assistance on how to prepare their reports. 	Other employees <ul style="list-style-type: none"> • 5 groups of researchers Walk-in researchers <ul style="list-style-type: none"> • Periodic briefing being done to employees/ units needing assistance on how to prepare their reports.
5. Evaluation/ review of:	Purchase Order <ul style="list-style-type: none"> • 707 Purchase Request <ul style="list-style-type: none"> • 980 Vouchers <ul style="list-style-type: none"> • 1,999 Resolutions <ul style="list-style-type: none"> • 50 Decisions <ul style="list-style-type: none"> • 12 Formal Charges <ul style="list-style-type: none"> • 1 Order <ul style="list-style-type: none"> • 1 Administrative Case <ul style="list-style-type: none"> • 3 Legal Documents <ul style="list-style-type: none"> • 3 	Purchase Order <ul style="list-style-type: none"> • 596 Purchase Request <ul style="list-style-type: none"> • 1,195 Vouchers <ul style="list-style-type: none"> • 1,807 Cheques <ul style="list-style-type: none"> • 231 Resolutions <ul style="list-style-type: none"> • 63 Decisions <ul style="list-style-type: none"> • 15 Formal Charges <ul style="list-style-type: none"> • 1



Visioning Activity at Corregidor, Cavite City

LEGAL AND LEGISLATIVE AFFAIRS STAFF

For the year 2012, the LLAS accomplished the following regular activities as compared to year 2011:

	2012	2011
Investigation of administrative complaints		
• Conduct of preliminary investigation	171	294
• Summons issued	342	588
• Resolved cases/ resolutions prepared	62	123
Prosecution of administrative cases		
• Conduct of hearing, trial of F/C	215	122
• Subpoena, summons, orders prepared/ settled	430	244
• Preparation of decisions	15	17
Review of TAB Resolutions/ Decisions (Complaints Adjudicated)	2,566	2,566
Withdrawal of Information Anti-Littering Cases	13	24
Review/ approval of Vehicle Release Orders	1,840	1,611
Representation	367	336
Legal research	115	118
Preparation/ provision of legal opinions	67	50
Review of Contracts/ MOA/ Resolutions/ Rules/ SPAs/ MCs/ Guidelines and other legal documents	70	49
Preparation of letters/ memoranda. Referrals, briefs and other office report	469	667
Provision of legal advice (walk-in clients)	347	580
Processing of clearance/ certification	657	619
Intervening/ special activities	294	267

TASK FORCE BAKLAS BILLBOARD



For 2012, the Task Force Baklas Billboard accomplished the following activities:

Activities	2012
1. Big tarpaulins rolled down and confiscated	80 pcs.
2. Tarpaulins rolled down by MMDA Baklas Billboard personnel	34 pcs.
3. Tarpaulins rolled down and removed by owners	138
4. Dismantling and hauling of billboard structures	5 completed 2 unfinished structures dismantled by MMDA 3 structures dismantled by owner
5. Small tarpaulins removed	2,585 pcs.
6. Notice of violation issued	201 notices
7. Verification/ inspection of Billboard structures/ inspected	18
8. Inventory of Signboards installed atop and bottom of waiting sheds along EDSA	111

Most of the tarpaulins rolled down/ removed were from Quezon City, Pasig and Caloocan City.

The Task Force likewise participated in Rescue operation at Provident, Tumana, Marikina City and in clean-up operations along McArthur Highway, Marulas, Bulacan during the Hanging Habagat.

Inspections were likewise conducted by the Task Force for the final completion of Layag Islas at Circulo del Mundo, Rotunda NAIA 3, Pasay City.

METROBASE

The 24-hour monitoring and information unit of MMDA accomplished the following during the whole year of 2012:

1. As handler of the MMDA trunk line, 5 metro call 136 hotlines and 1 direct line, metrobase personnel attended to and coordinated a total of 101,879 calls to concerned parties for appropriate action.
2. Assisted by four (4) base channel radio communication equipment and the above-mentioned communication lines, metrobase monitored and assisted a total of 5,420 stalled vehicles and 13,760 traffic accidents.



Aguila 1



Aguila 3

Mobile Metro Base

FINANCE SERVICE

The Finance Service is responsible for the collection of financial assistance and contributions' from the National Government and for the collection/ deposit of fines/ fees and other income as well as the prompt settlement of agency obligations.

For the whole year 2012, a total of Php 225,337 M was collected as Internal Revenue Allotment, Php 1,163, 285 M as National Budgetary Aid, Php 1,944,388 B representing the LGU's 5% contributions and Php 131.099 M representing collection, deposit of fines and other income. It promptly settled Php 3,426,295 B agency obligations.

ACCOMPLISHMENTS	2012	2011
Financial Assistance/ contributions/fines/fees and other Income:		
Internal Revenue Allotment	₱225,337 M	₱236,875 M
National Budgetary Aid	₱1,163,285 B	₱1,024,744 B
LGU's 5% Contributions	₱1,944,388 B	₱1,889,308 B
Collection, deposit of fines, fees and other Income	₱131,066 M	₱155,983 M
Settlement of obligations	₱3,426,295 B	₱3,365,162 B

Other accomplishment of the Finance Service were as follows:

1. Determination of the Financial requirements of the MMDA obligations and sources of funds for the purpose.
2. Handling the Monitoring of accounts of MMDA with authorized government depository banks;
 - Metropolitan Bank and Trust Co.
 - Land Bank of the Philippines
 - Philippine National Bank
 - Philippine Veterans Bank
3. Coordination with DBM for the release of National subsidy, MMDA IRA and the 5% LGU contribution.
4. Supervision of the three (3) operating divisions of the Finance Office regarding the preparation of :
 - Collection Reports
 - Receipt and deposit of MMDA Revenues
 - Budget
 - Financial Statements and other Accounting Reports
5. Provision of legal opinion/advice to the AGMFA relating to finance and administrative matters.
6. Assistance in the preparation and management of the 2012 Metro Manila Film Festival.
7. As member of the BAC 1,2 and 3; assisted in the 4 following projects:
 - Intelligent Traffic System (ITS) Project
 - Supply and installation of the LED Traffic signal
 - Assembly, retrofit Countdown Timer and CCTV Camera.
 - Supply and installation of CCTV devices along EDSA.

ACCOUNTING DIVISION

The Accounting Division is responsible for the processing, recording and reporting of financial reports/ statements/ transactions in accordance with the Electronic New Government Accounting System (e-NGAS remittance of monthly dues to BIR, GSIS, PAG-IBIG, PhilHealth and other government agencies; and for the processing of payrolls, commercial and personal vouchers.

For 2012, a total of 17,881 payrolls commercial and personal vouchers were processed. It also issued a total of 2,303 suspension slips due to lack of the required supporting documents.

Other activities of the division include:

	2011	2012
1. Total no. of payrolls, commercial and personal processed	17,024	17,881
2. Suspension slips issued	1,913	2,303
3. Salaries, other benefits and deductions indexed	141,252	129,111
4. Number of remittance vouchers and summaries submitted to GSIS, PAGIBIG, BIR and Philhealth submitted	326	295
5. Preparation of quarterly certificates of expanded tax withheld at source (BIR Form 2307)	15,390	14,529
6. Preparation of individual certificates of expanded creditable tax withheld at source (BIR Form 2316)	3,902	3,868
7. Preparation of year-end alpha list of payees	5	5
8. Issuance of certificates of premium contributions and loans paid by employees (GSIS, PAGIBIG, BIR, Philhealth)	5,982	-
9. Computation of tax adjustment for past years payroll (2010 and 2011)	3,902	3,829
10. Processing of clearance from money and property accountabilities	226	-
11. Preparation of vouchers for payment of billings (MERALCO, Globe, Smart)	229	171

Prepared a total of 61 financial statements, 107 bank reconciliation statements, encoded 50,000 disbursement vouchers, payrolls in the e-ngas for payments and/or accounts payable, encodes 26,642 collections and deposits in the e-NGAs, encodes 527 supplies, gasoline and lubricants issued/ consumed by various offices, prepared 12 schedules of Accounts Payables, 150 Tax Withheld certificates and 3,009 Liquidation Reports.

Accounting Division also prepared 29, replies on COA, Audit observations Memoranda/ notices of suspension ; 56 Records of over remittance of ECF/ SIF for CY 2004-2008; 1,500 records of over remittance of Pag-Ibig for CY 1998-2002; and issuance of Certificates of MMDA from Money and/ or property accountabilities.

BUDGET DIVISION

Budget Division is responsible for the preparation, review and analysis of the MMDA's annual Budget and other appropriations proposals reflective of the Authority's priorities and programs:

For the whole year of 2012, the Division has accomplished the following activities:

- Prepared one (1)MMDA FY 2012 budget for approval of the Metro Manila Council
- Prepared and submitted one (1) FY 2012 MMDA Budget to the Senate Committee on Finance (for the National Subsidy)/
- For its budget implementation and control function, the Division has prepared 116 advice of allotments; 1,280 Earmarks; and 130 augmentations; as well as 12,057 obligation request.
- Prepared 12 Statuses of Funds Reports, 12 Statements of Allotment, Obligations, Balances (SAOB's) and 528 Registry of Allotments and Obligations (RAOs) which were submitted to the DBM and COA.

	2011	2012
1. Prepared MMDA Annual Budget for the Metro Manila Council approval and for the Dep't. of Budget and Management	2	2
2. Budget Implementation and Control	85 Advice of Allotment 1,000 earmarks 231 augmentations	116 Advice of Allotment 1,200 earmarks 130 augmentations
3. Preparation of Status of Funds, Reports, Statement of Allotments, obligations and Balances (SAOBS)	12 Status of Funds 12 SAOBS 528 RAOS	12 Status of Funds 12 SAOBS 528 RAOS

INTERNAL AUDIT UNIT

The Internal Audit Unit accomplished the following programs, projects and activities for CY 2012 as compared to CY 2011.

	2012	2011
1. Operations Audit	Prepared 8 audit operation reports on the following: <ul style="list-style-type: none"> • Convenience Store • Anti-Littering • Over-speeding Operations • Anti-Smoking • Fuel Issuance • Ultra II Impounding 	Prepared 9 audit operation reports on the following: <ul style="list-style-type: none"> • Fuel issuance • ULTRA II Impounding • Anti-Littering Program • OBR Terminals and Stations • Pier 18 Loading Stations • Receipts, storage, supplies and materials audit of CEMO Santolan
2. Financial Audit	<ul style="list-style-type: none"> • Cash and Inventory Audit of MMDA Convenience store - 1 • Cash Counts - 24 	<ul style="list-style-type: none"> • Cash advance audit - 1
3. Other Assignments	1. Inspection of deliveries of supplies and materials <ul style="list-style-type: none"> • As member of the Technical Inspection Team <ul style="list-style-type: none"> - 1,624 inspection reports • As member of the Appraisal Committee <ul style="list-style-type: none"> - 3 resolutions • Performs Accounting functions for Metro Manila Film Festival <ul style="list-style-type: none"> - 4 reports 	<ul style="list-style-type: none"> • Performs Accounting functions for Metro Manila Film Festival <ul style="list-style-type: none"> - 4 reports.

ADMINISTRATIVE SERVICE

PERSONEL BENEFITS DIVISION

The Personnel Benefits Division/ Payroll Group have accomplished the following programs, projects and activities for CY 2012:

- Processed a total of 3,964 Regular/ Casual employee payrolls, 3,745 Job Order employee payrolls and 1,833 Oyster/ Other payrolls.
- Pre-encoded a total of 84,732 duplicate copies of released payrolls for the preparation of the Agency's accredited banks (Philippine Veterans Bank and Philippine National Bank).
- Prepared a total of 81 vouchers for the Terminal Leave and Separation Gratuity of personnel.
- Updated a total of 11,221 employee loans to GSIS, PAGIBIG, KOOP and others.
- Prepared a total of 21,136 sets of remittances.
- Prepared a total of 35,890 employee payslips.

For CY 2012, the Medical and Dental Clinic accomplished the following regular activities/ programs:

	No. of employees served
REGULAR ACTIVITIES	
Cares/ minor surgical consultations	3,114
BP Monitoring	6,659
Physical Therapy	26
ECG	91
Urinalysis	109
FBS	254
Cholesterol	35
Dispensing of Medicines	4,580
Physical/ Medical exam for new applicants/ transfer/ promotion	102
Drug Test of applicants	102
Blood Donation	72
Accident Report	113

	No. of employees served
OTHER ACTIVITIES	
Medical Mission	6,288
Field visitation of pumping stations to check and evaluate field personnel their health needs and condition	778
Pap smear	500
Vaccination	
Pneumococcal vaccination	1,082
Flu vaccination	250
Spirometry	20
Digital rectal exam	19
Bone screening	113



Blood Donation



Field visitation of pumping stations to check and evaluate field personnel their health needs and condition



Digital Rectal Exam



Dispensing of Medicine

PERSONEL TRANSACTION DIVISION

For CY 2012, the Personnel Transaction Division accomplished the following regular activities:

On Personnel Appointments	2012
Renewal of JO/ Casual Appointments	11,139/ 2,853
Exams administered for New Applicants	1,712/ 1,118 (for OYSTER)
Letters-Replies	707
Service Contracts of Consultants	49
Memos, Indorsements, Confirmation, Certificates, Reports and Others	1,856
Personnel Actions	
Prepared Office Orders on Reassignment/ Transfer of Personnel/ Resignation	113/ 63/ 72
Prepared Termination Orders	157
Acted on Applications/ Claims under RA 7924, RA 8291 and Deceased/ Burial Claims	29/ 13

On Personnel Information System – the Division prepared/ issued a total of 16,188 Service Records/ Employment Records and 3,784 MMDA IDs.

With respect to Employees Relations and Discipline, monitoring of Attendance in Flag Raising/ Lowering Ceremonies and of office and field personnel were 100% done; 591 Memos were issued for violations thereof and 62 preliminary investigations/ hearings of complaints were conducted.

Other Activities of the Division include:

Implementation of NOSCA Appointments consisting of the following:

- Screening and Evaluation of 115 applicants for NOSCA
- Preparation/ Review/ Processing of 115 NOSCA appointments for the Chairman's Signature and 58 Transmittal of Appointments to the CSC
- Ongoing preparation of Payrolls, Office Orders, Memoranda, Reports and all other Office Communications for the Chairman's Signature
- Evaluated/ awarded a total of 37 Traffic Enforcers' of the Week and Prepared Certificates of Appreciation therefor.
- Attended budget hearings at Congress and meetings with employees union (KKK) on Collective Negotiation Agreement (CNA)
- Preparation of 236 initial salaries/ leave cards/ GSIS/ HDMF for newly approved applicants.

STAFF DEVELOPMENT DIVISION

For CY 2012, the Staff Development Division conducted a total of 53 In-House Training Programs with a total of 6,502 trained employees; facilitated/ processed a total of 29 invitations for Foreign Scholarship Grants wherein 20 scholars availed and completed 16 short term courses and one (1) ongoing long term/ masteral degree; facilitated/ provided a total of 30 local/ external training programs/ seminars and other related activities wherein 91 beneficiaries availed/ completed 28 programs.

	No. of Trainings Conducted/ Facilitated	Beneficiaries
In-House Training Programs	53	6,502
Foreign Scholarship Grants/ Invitations	29 (Processed Programs) 17 (Availed/ Completed)	20
Local/ External Training Programs/ Seminars	30	91

In-House Training Programs include Gender and Disaster Management, Gender-Based Violence for Male and Female, Dangerous Drugs Act (RA 9165), Values/ Character and Integrity Building, to mention a few.

Foreign Scholarship Grants include courses on Urban Development, Disaster Risk Reduction, Flood Modelling, Urban Public Transport, Climate Change, Solid Waste Management and Resource Recycling among others.

Local/ External Training Programs include Women Entrepreneurship, Rapid Earthquake Damage Assistance System, Moral Recovery Program, Disaster Risk Management, Road Safety Seminar for Persons with Disabilities.

The Division likewise conducted mandatory emergency training on Disaster Preparedness, Response and Management of 1,058 MMDA employees in coordination with the Public Safety Division.

Gender and Development In-House Programs and other related activities were also conducted for all MMDA employees.



Basic Incident Command System (ICS) Training



Gender and Disasters Management: Psychosocial Assistance-Core Principles and Standards of Care



SPES Interns Briefing on Anti-Smoking, Anti Littering and Solid Waste Management System



Briefing on Strategic Performance Management System



Echo Sessions on Presentation on Flood Modeling for Greater Metro Manila and Training Outline for Hydraulic Engineering Software River Analysis Systems Software (HEC-RAS)



Mandatory Training on Disaster Preparedness, Response and Management for Office-Based Personnel "Earthquake, Landslide Search And Rescue Orientation Course (ELSAROC)"

GENERAL ADMINISTRATIVE SERVICE DIVISION

The General Administrative Services Division (GASD) has accomplished the following regular programs, projects and activities for CY 2012:

Electrical Works

1. Electrical Group

- 217 total number of jobs done for installation of electrical system, panel board, etc.
- 253 total number jobs done for troubleshooting/ check-up/ repair/ preparation of electrical system and other paraphernalia including sound systems as per requested.
- 104 total number jobs done for pull-out replaced defective electrical wirings and other paraphernalia.

2. Air-conditioning Technician Group

- 167 total number of jobs done for installation/ set-up/ assemble & disassemble of Air-conditioning Units (ACU) and other accessories.
- 380 total number of jobs done for repair/ check-up and testing of ACU.
- 85 total number of jobs done for charging and application of ACU chemical.
- 126 total number of jobs done for replacement & pull-out of defective spare parts
- 61 total number of jobs done for cleaning of ACU, face cover, filter and declogging of drain lines.

3. Telephone Technician Group

- 555 total number of jobs done for the installation/ check-up/ repair/ transfer/ rerouting and rewiring of paging system/ fax/ intercom/ telephone lines.
- Daily routine of monitoring the Local and Digital Lines (DND) and PABX Room.

4. Reproduction Group

- Reproduced a total of 2,230,937 copies of documents and 190,015 Riso copies of forms.
- Daily routine of maintaining and cleaning of reproduction machines.

5. Elevator Operator Group

- Daily routine of operating the 2 elevators from ground to 7th floors and vice versa.
- Daily routine of maintaining and cleaning of elevator area.
- 858 total number of times for hauling of different materials/ waters/ tables/ etc.

Civil Works

1. Carpentry/ Masonry Group

- 252 total number of jobs done for fabrication/ assemble of door jambs, windows, office furniture, cabinets, etc. as per requested
- 351 total number of jobs done for installation/ set-up/ dismantle of different office furniture as per request.
- 263 total number of jobs done for repair/ reassemble/ cutting/ partitioning & repartitioning of different offices and other furniture.
- 648 total number of jobs done for hauling/ transfer/ cleaning/ delivery of materials, etc.

2. Plumbing Group

- 327 total number of jobs done for installation/ repair/ replace of defective plumbing fixtures.
- 115 total number of declogging activities of all clogged plumbing fixtures.
- Daily routine of monitoring the level of water tank and gate valve of MMDA Main Bldg.

3. Painting Group

- 317 total number of jobs done for painting/ repainting/ sanding/ varnishing/ application of wood stain on walls, ceilings, steel bars, frames, furnitures, etc.

Supply and Materials (Basement)

- Daily recording and monitoring of incoming and outgoing supplies and materials.
- 2,511 total number of jobs done for the issuance of different supplies and materials for the replacement/ repair of defective electrical parts and other materials.
- 225 total number of jobs done in the issuance of different supplies and materials for the painting/ repainting of offices, office furniture, building, etc.
- 128 total number of jobs done for the issuance of different supplies and materials for the replacement/ repair of defective plumbing parts, fixtures and other materials.
- 271 total number of jobs done for the issuance of different supplies and materials for the fabrication/ assemble of partition/ cabinet and other furniture.

Utility Work

- 545 total of times maintained cleanliness of 57 comfort rooms in MMDA Main Bldg including Annex A and B buildings.
- 545 total of times maintained cleanliness of 16 left and right wing hallways, stairs, fire exits of the MMDA Main Bldg including Annex A and B buildings.
- Daily hauling of garbage from different offices.
- Daily routine of manual sweeping of the MMDA Main Bldg including Annex A and B buildings and its surrounding areas.

Transport Section

- Accommodated a total of 4,289 trips from requests made for service vehicle.
- 404 units of service vehicles were repaired and maintained
- Issued a total of 37,300 pads/ coupons of fuel issuance.
- Issued a total of 544 liters of gasoline, 1,024 liters of diesel, 172 liters of ATF and 174 liters of brake fluid.
- Renewed the LTO registration of 418 service vehicles
- A total of 2,616 pre-repair and 2,230 post-repair inspection/ certification.

Other Special/ Major Projects

- Installation of split-type ACU at TEC Base
- Inspection of electrical connections at Aquarium Base, Quezon Ave and Commonwealth Ave.
- Inspection of site for the installation of electrical meter in TDO Commonwealth Base
- Inspection of all Aquarium Base in EDSA
- Installation of ventilation at different OBR Field Office from Cubao to Ortigas
- Inspection/ check-up of ACU at Gwapotel
- Replacement of defective lights at EFCOS
- Site inspection at Libis, Marikina Youth Camp, TEC, and new proposed impounding area in Tumana, Marikina
- Rehabilitation, cleaning and repair of defective plumbing and fixtures at Timog Base, EFCOS, SCOG office at Balintawak and TEC in Sta. Mesa
- Bayanihan rehabilitation of Mr. Fabros' house
- Installation of tarpaulin at Marikina Youth Camp
- Installation of vinyl tiles @ EFCOS
- Painting of container vans at US Embassy, Veterans Golf Course and ULTRA
- Clean-up operations at Manila Bay
- Set-up of MMDA paraphernalia in preparation for Metro Yakal.
- Assisted in the launching of MMDA Mobile Metrobase, Anti-Jaywalking and Mobile Cessation Bus Clinic by providing transport services.
- Assisted in the launching of Bikelane by conditioning of 68 bicycles.

SUPPLY AND PROPERTY DIVISION

In-charge with the overall acquisition, utilization and disposition of supplies and materials, property and equipments, the Division accomplished the following activities for CY 2012:

- Preparation and Issuance of a total of 263 Property Clearances; 400 Inventory Custodian Slips; 525 Acknowledgement Receipts for equipments; 56 Gate Passes and 525 Waste Materials
- Preparation of Bidding documents which include:

	2012
BAC Resolution	120
Notice of Awards	105
Notice to Proceed	88
Abstract of Bids	117
Minutes of Pre-Bid Conference	65
Minutes of Bid Openings	64

- Conduct of Bidding Procedures and Activities for requisitions amounting to Php500,000 and above:

	2012
Posting of Invitation to Bid	114
Issuance of Bid Documents	322
Conduct of Pre-Bid Conference	90
Submission of Opening Bids	111

The Division likewise prepared and processed the following accountable forms/ documents:

	2012
Purchase Requests	1,620
Purchase Orders/ Contract for Approved PRs	889
Vouchers and Supporting Papers to Various Claims of Suppliers and Contractors	654

The Division likewise coordinated with COA the receipt of 676 approved Contracts/ POs and their delivery as well as prepared a total of 94 replies to COA observations.

RECORDS DIVISION

The Records Management Division has accomplished the following programs, projects and activities for CY 2012:

Regular Activities:

- Received/ released/ barcoded and disseminated a total of 235,327 communications and issuances thru the Document Tracking System.
- Filed, indexed, retrieved, documented and stored a total of 307,301 communications and issuances.

Intervening Activities:

- Disposal of valueless records – Inventoried, segregated, sorted and bundled a total of 75,231 valueless records for disposal based on the MMDA Records Disposal Schedule.